

To respond to the consultation using the online system

Go to the Cheltenham Borough Council consultation webpage:

<http://consult.cheltenham.gov.uk/consult.ti>

Once here click on 'Register' at the top left of the page. If you are already registered or have just completed the registration process click 'Log in'.



The screenshot shows the Cheltenham Borough Council consultation webpage. At the top, there is a green navigation bar with 'Register', 'Log in', and 'Help' buttons. Below this, there is a breadcrumb trail: 'Home > Business > Planning > Planning Policy > Consultations'. The main heading is 'Current Consultations'. There are buttons for 'List', 'Search', and 'Calendar'. Below that, there are filters for 'Show' with options 'Open', 'Closed', 'Future', and 'All'. A table lists consultations with columns for 'Name', 'Status', 'Open Date', and 'Close Date'. The first entry is 'Cheltenham Plan (Part One): Preferred Options' with a status of 'Open' and dates from '06 Feb 2017' to '20 Mar 2017'. A red arrow points to the 'Register' button, and another red arrow points to the 'Log in' button.

Once you are logged in click on the 'All Consultations' link at the top left of the page. Then click on the link to the 'Cheltenham Plan (Part One): Preferred Options' consultation.



The screenshot shows the Cheltenham Borough Council consultation webpage after logging in. The 'All Consultations' link is highlighted with a red arrow. The 'Current Consultations' section is visible, with the same filters and table as in the previous screenshot. The 'Cheltenham Plan (Part One): Preferred Options' link is highlighted with a red arrow.

If you have any trouble finding the Preferred Options page then the direct web address for it is:

<http://consult.cheltenham.gov.uk/consult.ti/cododdo/consultationHome>

Scroll down the page till you find the Consultation Documents section and click on 'Online consultation document'

Consultation Documents

-  [Online consultation document](#)
03 Feb 2017 11:33
-  [PDF version of Cheltenham Plan \(Part One\) Preferred Options Consultation document](#)
31 Jan 2017 14:42, 770 KB
-  [APPENDIX A – Assessment of existing employment sites](#)
03 Jan 2017 16:14, 372 KB
-  [APPENDIX B - Cheltenham Plan Local Green Space Selection Criteria](#)
21 Oct 2016 16:17, 220 KB
-  [APPENDIX C - Local Green Space Site Assessment Table](#)




Once here you will be presented with a contents page which will allow you to access specific parts of the document.

In the example below we will navigate to the Local Green Space Section.

**Cheltenham Plan (Part One): Preferred Options
Online consultation document**

CONTENTS

- [FOREWORD](#)
- [EXECUTIVE SUMMARY](#)
- [INTRODUCTION](#)
- [VISION AND OBJECTIVES](#)
- [THE ECONOMY](#)
- [THE ECONOMIC STRATEGY OF THE PLAN](#)
- [LOCAL GREEN SPACE](#)
- [DEVELOPMENT PROPOSALS](#)
- [AMENDMENTS TO THE PRINCIPAL URBAN AREA](#)
- [PERMITTED DEVELOPMENT RIGHTS AND THE USE OF ARTICLE 4 DIRECTIONS](#)
- [CONSERVATION AREA REVIEW 2016-2018](#)
- [EVIDENCE BASE](#)



Once you've read through the background of the policy you will reach the question section at the bottom of the page. If you haven't already joined the consultation you will be prompted to do so. You will only have to do this once.

Now when you are returned to the consultation page the question will be open for your comments. Once you've submitted your comments click on the 'Save these answers' button. You can then move on to the next section that you'd like to look at. Once you are finished answering make sure you have saved and your comments will be submitted automatically.

Q8

Do you agree with Proposed Policy GE8A or GE8B Local Green Space? (see also [Appendix B, C, Proposals Map](#) and [site maps](#))

- GE8A
 GE8B

Please enter any additional comments

Save these answers

If you want to amend or review the comments you have made than you can do this up until the end of the consultation period. Just go back to the 'Consultation Home' page and scroll right down to the bottom and click on 'My responses'.

Consultation Links

- ▶ [My responses](#)
- ▶ [I am no longer interested in this consultation](#)

Consultation Summary

Name	Cheltenham Plan (Part One): Preferred Options
Description	An early stage in the Cheltenham Plan process
Dates	From 6 Feb 2017 at 00:00 to 20 Mar 2017 at 17:00 .
Status	Open



To respond without logging in to the consultation system

Go to homepage of the consultation:

<http://consult.cheltenham.gov.uk/consult.ti/cododdo/consultationHome>


All the relevant documents are available in pdf format on this page under the heading 'Consultation Documents'.

To find the pdf and Word versions of the questionnaire scroll down to the 'Respond to this Consultation' and click on the 'Respond by post' link.

Respond to this Consultation

You can respond to this consultation using any one of the options presented below.

- ▶ [Respond by making comments on the consultation document](#)
- ▶ [Respond by filling in the online questionnaire](#)
- ▶ [Respond by uploading a response document](#)
- ▶ [Respond by post](#)

 [Change the ways people can respond](#)



Once completed the questionnaire can be returned to localplan@cheltenham.gov.uk or by post to:

Planning Policy
Cheltenham Borough Council
Municipal Offices
Promenade
Cheltenham
Gloucestershire
GL50 9SA