

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
1	<u>Allotment provision</u>			
	Prices increase in Jan each year, with one year's notice To increase by 3.5% in Jan 2010 (Jan 2011 - increase of 2.5% proposed subject to review of charge bands) Price per square metre			
1.001	Band A (includes Tarmac path/s)	0.1886	0.1952	N
1.002	Band B	0.1413	0.1462	N
	Senior Citizen concessions (over 60's):			
1.003	Band A (includes Tarmac path/s)	0.0943	0.0976	N
1.004	Band B	0.0707	0.0732	N
1.005	Extra charge for Council shed	7.00	7.25	N
1.006	Admin fee (new tenant)	12.50	13.00	N
1.007	Deposit for key - sites with Yale type key	5.00	5.00	N
1.008	Deposit for key - sites with Garrison security key	10.00	10.00	N
2	<u>Art Gallery & Museum</u>			
	Meeting Room - Daytime/Corporate			
2.001	Mon - Sat 09.30 - 17.00	103.50	103.50	N
2.002	Mon - Sat 09.30 - 13.00	72.45	72.45	N
2.003	Mon - Sat 14.00 - 17.00	62.00	62.00	N
	Meeting Room - Daytime/Community			
2.004	Mon - Sat 09.30 - 17.00	56.90	56.90	N
2.005	Mon - Sat 09.30 - 13.00	36.20	36.20	N
2.006	Mon - Sat 14.00 - 17.00	36.20	36.20	N
	Meeting Room - Evening Hire/Corporate			
2.007	Mon - Fri 18.00 - 22.00, minimum 2 hrs charge	103.50	103.50	N
2.008	Additional time per 1/2 hour	25.85	25.85	N
	Meeting Room - Evening Hire/Community			
2.009	Mon - Fri 18.00 - 22.00, minimum 2 hrs charge	51.70	51.70	N
2.010	Additional time per 1/2 hour	10.30	10.30	N
	Museum Opening - Evening Hire			
2.011	Mon - Fri 18.00 - 22.00, minimum 2 hrs charge	155.25	155.25	N
2.012	Additional time per 1/2 hour	25.85	25.85	N
	Rates negotiable for Sunday Hire - VAT is not applicable on the above charges			
	Lecture/Tour by a Curator (inclusive of VAT)			
2.013	Lecture: Mon - Fri (incl use of Mtg room)	82.80	82.80	Y
2.014	Tour: Mon - Fri (maximum 20 persons)	62.00	62.00	Y
	Prices for lectures outside the Museum and evening lectures & tours are negotiable. VAT is inclusive on the above charges			
	Cancellation Charges			
2.015	50% charge applies for cancellation 2 weeks or less prior to the event. If a booking is not kept and a cancellation not made, customer invoiced in full.	If hire of room, then vat is not applicable - if curator is involved then vat is included		
2.016	Reproduction of Images	NIL	NIL	
	If the image is held by Bridgeman Art Library: CAGM can have the reproduction fee waived if it is deemed appropriate; however, this waiver does not include the Bridgeman 'search fee'.			
2.017		NIL	NIL	
	If the image is not held by Bridgeman Art Library: For high quality colour images			
2.018	Client charged the cost of creating the transparency in addition to any reproduction fee administered by Bridgeman	NIL	NIL	

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	For black and white images (excluding VAT)			
2.019	EU Rights: Books – periodicals, journals and CD ROMs	25.85	25.85	Y
2.020	EU Rights: Educational text books and scholarly publications, journals and CD ROMs	15.50	15.50	Y
2.021	EU Rights: Book jackets and magazine covers	77.60	77.60	Y
2.022	World Rights: Books – periodicals, journals and CD ROMs	46.50	46.50	Y
2.023	World Rights: Educational text books and scholarly publications, journals and CD ROMs	31.00	31.00	Y
2.024	World Rights: Book jackets and magazine covers	155.25	155.25	Y
	Postage and packing prices will be applied at the same rates as CAGM mail order items. These currently stand at:			
	UK (including VAT)			
2.025	Order value up to £19.99	2.60	2.60	Y
2.026	Order value up to £49.99	5.10	5.10	Y
2.027	Orders over £50	7.20	7.20	Y
	Europe (including VAT)			
2.028	Order value up to £19.99	7.75	7.75	Y
2.029	Order value up to £49.99	12.90	12.90	Y
2.030	Orders over £50	16.55	16.55	Y
	Other (including VAT)			
2.031	Order value up to £19.99	10.35	10.35	Y
2.032	Order value up to £49.99	15.50	15.50	Y
2.033	Orders over £50	20.70	20.70	Y
3	Banners Income (excludes VAT)			
	High Street/Royal Well sites			
3.001	Commercially - per site per week	100.00	100.00	Y
3.002	Internally - per site per week i.e. Festivals	NIL	NIL	Y
3.003	Race week (external) - per site per week Charities	30.00 50.00	30.00 50.00	Y N
	Other Sites			
3.004	Events - per site per week	10.00	10.00	Y
3.005	Internally - per site per week i.e. Festivals	NIL	NIL	Y
3.006	Race week (external) - per site per week Charities	30.00 5.00	30.00 5.00	Y N
4	Box Office Ticket Sales			
4.001	Commercially viable decision made dependent on the function and taking into account the national/local market, cost of promotion and public accessibility.	Variable	Variable	Y
	Booking Fees			
4.002	On tickets sold for events at Town Hall or PPR	NIL	NIL	N
4.003	On tickets sold for other venues i.e. Centaur - negotiated with promoter.	Varies	Varies	N
	Performing Rights Society			
4.004	Gross of Box Office - Classical	4.8% + VAT	4.8% + VAT	Y
4.005	Gross of Box Office - Pop	3% + VAT	3% + VAT	Y
	Admin Postage Fees (including VAT)			
4.006	Charged per transaction	£1.00	£1.00	Y

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			Current Charges £	Proposed Charges £	Y/N
5	Building Control Fees (including VAT for <21 houses)				
	Building Control Charges Domestic Work only				
	In accordance with Building (Local Authority Charges) Regulation 1998				
	TABLE 1 New Dwellings	No. of houses being built			
	(Total internal floor area of each dwelling must be less than 300m ²)				
5.001		1	630.00	630.00	Y
5.002		2	866.25	866.25	Y
5.003		3	1,102.50	1,102.50	Y
5.004		4	1,338.75	1,338.75	Y
5.005		5	1,575.00	1,575.00	Y
5.006		6	1,785.00	1,785.00	Y
5.007		7	1,995.00	1,995.00	Y
5.008		8	2,205.00	2,205.00	Y
5.009		9	2,415.00	2,415.00	Y
5.010		10	2,625.00	2,625.00	Y
5.011		11	2,835.00	2,835.00	Y
5.012		12	3,045.00	3,045.00	Y
5.013		13	3,255.00	3,255.00	Y
5.014		14	3,465.00	3,465.00	Y
5.015		15	3,675.00	3,675.00	Y
5.016		16	3,885.00	3,885.00	Y
5.017		17	4,095.00	4,095.00	Y
5.018		18	4,305.00	4,305.00	Y
5.019		19	4,515.00	4,515.00	Y
5.020		20	4,725.00	4,725.00	Y
5.021		21-30	Using charge of £4,132, add £130 for every house above 21 (plus VAT)	Using charge of £4,132, add £130 for every house above 21 (plus VAT)	Y
5.022		31+	Using charge of £5,177, add £105 for every house above 31 (plus VAT)	Using charge of £5,177, add £105 for every house above 31 (plus VAT)	Y
	TABLE 2 Certain Small Buildings - Domestic	Description of work			
5.023	(extensions up to 60m ² , detached garage between 30m ² -40m ² based on internal floor area)	Erection of DETACHED building 30m ² to 40m ²	173.25	173.25	Y
5.024		Erection of DETACHED building 40m ² to 60m ²	315.00	315.00	Y
5.025		Attached Extensions & Loft Conversions (not over 10m ²)	315.00	315.00	Y
5.026		Attached Extensions & Loft Conversions (between 10m ² and 40m ²)	472.50	472.50	Y
5.027		Attached Extensions & Loft Conversions (between 40m ² and 60m ²)	630.00	630.00	Y
	TABLE 3 Conversions and Alterations	Works exceeding 60m² Est. cost of works (£)			
5.028	(i.e. those not specifically covered by Table 1 & 2)	Under 1,000	N/A	68.00	Y
5.029		1,001 to 2,000	135.85	135.85	Y
		2,001 to 5,000	229.90	229.90	Y
5.030	Note. From 01/04/2010 £5,000 to £40,000 charges are grouped into £5,000 bands	5,001 to 6,000	261.25	n/a	Y
5.031		6,001 to 7,000	273.79	n/a	Y
5.032		7,001 to 8,000	286.33	n/a	Y
5.033		8,001 to 9,000	298.87	n/a	Y
5.034		9,001 to 10,000	311.41	n/a	Y
5.035		5001 to 10,000	n/a	311.41	Y

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5.036		10,001 to 11,000	323.95	n/a	Y
5.037		11,001 to 12,000	336.49	n/a	Y
5.038		12,001 to 13,000	349.03	n/a	Y
5.039		13,001 to 14,000	361.57	n/a	Y
5.040		14,001 to 15,000	374.11	n/a	Y
5.041		10,001 to 15,000	n/a	374.11	Y
5.042		15,001 to 16,000	386.65	n/a	Y
5.043		16,001 to 17,000	399.19	n/a	Y
5.044		17,001 to 18,000	411.73	n/a	Y
5.045		18,001 to 19,000	424.27	n/a	Y
5.046		19,001 to 20,000	436.81	n/a	Y
5.047		15,001 to 20,000	n/a	436.81	Y
5.048		20,001 to 21,000	449.35	n/a	Y
5.049		21,001 to 22,000	461.89	n/a	Y
5.050		22,001 to 23,000	474.43	n/a	Y
5.051		23,001 to 24,000	486.97	n/a	Y
5.052		24,001 to 25,000	499.51	n/a	Y
5.053		20,001 to 25,000	n/a	499.51	Y
5.054		25,001 to 26,000	512.05	n/a	Y
5.055		26,001 to 27,000	524.59	n/a	Y
5.056		27,001 to 28,000	537.13	n/a	Y
5.057		28,001 to 29,000	549.67	n/a	Y
5.058		29,001 to 30,000	562.21	n/a	Y
5.059		25,001 to 30,000	n/a	562.21	Y
5.060		30,001 to 31,000	574.75	n/a	Y
5.061		31,001 to 32,000	587.29	n/a	Y
5.062		32,001 to 33,000	599.83	n/a	Y
5.063		33,001 to 34,000	612.37	n/a	Y
5.064		34,001 to 35,000	624.91	n/a	Y
5.065		30,001 to 35,000	n/a	624.91	Y
5.066		35,001 to 36,000	637.45	n/a	Y
5.067		36,001 to 37,000	649.99	n/a	Y
5.068		37,001 to 38,000	662.53	n/a	Y
5.069	Note. The 09/10 figures were based on Cotswold figures and were not pursued because we followed joint working with Tewkesbury.	38,001 to 39,000	675.07	n/a	Y
5.070		39,001 to 40,000	687.61	n/a	Y
5.071		35,001 to 40,000	n/a	687.61	Y
6	<u>Built Environment (inclusive of VAT where applicable)</u>				
6.001	Ordnance survey site plans (+VAT)		n/a	20.00	Y
6.002	Planning decision notice		n/a	n/a	N
6.003	Completion certificate		n/a	n/a	N
6.004	Tree Preservation Order		n/a	n/a	N
6.005	Compliance with Planning Condition Charges	Minor Developments	25.00	25.00	N
6.006	Compliance with Planning Condition Charges	Large Developments	85.00	85.00	N
6.007	Photocopying charge	per page A4 / A3	20p per page	20p per page	Y
6.008		per page A2 and above	3.00	3.00	Y
6.009	Local Plan		9.80 + P&P	9.80 + P&P	N
6.010	Postage and packing		2.95	2.95	N
6.011	LLC1 Local Land Charge Search Fee (postal)		22.00	22.00	N
6.012	LLC1 Local Land Charge Search Fee (NLIS)		20.00	22.00	N
6.013	LLC1 Additional Property		4.00	3.50	N
6.014	LLC1 Register Part		2.50	2.50	N
6.015	CON29R Standard Enquiries		117.00	77.00	N
6.016	CON29R Additional parcel of Land		16.00	16.00	N
6.017	CON 29O (Part II Optional enquiries) per question 4-21		15.00	10.00	N
6.018	CON 29O (Part II Optional enquiries) per question 4-21 (Additional parcel of land)		4.00	4.00	N
6.019	CON 29O (Part II Optional enquiries) per question 22		25.00	25.00	N
6.020	Non-Standard enquiries		25.00	25.00	N
6.021	Personal Search (*statutory set fee until deregulated)		11.00*	22.00*	N
6.022	Personal Search additional property (*statutory set fee until deregulated)		1.00*	1.00*	N
6.023	CLVG search (Common land, village green)		25.00	25.00	N
6.024	House Naming		25.00	25.00	N
6.025	Conversion of Property		45.00	45.00	N
6.026	Street Naming		75.00	75.00	N

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7	Bus Station Departures and Concessionary Fares (plus VAT)				
7.001	Bus departures from Royal Well, price per departure		0.70	1.50	Y
7.002	New National concessionary fares scheme - replacement smart card	No charge if stolen	5.00	5.00	N
8	Car Parking Fines - On/Off Street				
	Penalty Charge Notices - On/Off Street *				
8.001	Higher Band (e.g. parking on double yellow line or in disabled bay (without badge)) *	Paid within 14 days	35.00	35.00	N
8.002	Higher Band *	Paid after 14 days	70.00	70.00	N
8.003	Lower Band (e.g. overstays, failure to pay the parking charge or display a valid ticket) *	Paid within 14 days	25.00	25.00	N
8.004	Lower Band *	Paid after 14 days	50.00	50.00	N
	* Set by Gloucestershire County Council acting as the Highways Authority in accordance with Department of Transport regulations				
9	Car Parking - Off Street (inclusive of VAT)				
9.001	Bath Parade	Up to 1 hr	1.30	1.40	Y
9.002	Chapel Walk (Sat & Sun only)	Up to 2 hrs	2.50	2.60	Y
9.003	Portland Street	Up to 3 hrs	3.50	3.60	Y
9.004	St George's Road	Up to 4 hrs	4.00	4.00	Y
9.005	St James Street	Up to 6 hrs	7.50	7.50	Y
9.006		Over 6 hrs	10.00	10.00	Y
9.007	Brewery	Up to 1 hr	1.30	1.40	Y
9.008	(Max 2hrs)	Up to 2 hrs	2.50	2.60	Y
9.009	Chelt Walk	Up to 1 hr	1.30	1.40	Y
9.010		Up to 2 hrs	2.50	2.60	Y
9.011		Up to 3 hrs	3.50	3.60	Y
9.012		Up to 4 hrs	4.00	4.00	Y
9.013		Over 4 hrs	6.00	6.00	Y
9.014	North Place	Up to 1 hr	1.30	1.40	Y
9.015	Sherbourne Place	Up to 2 hrs	2.50	2.60	Y
9.016		Up to 3 hrs	3.50	3.60	Y
9.017		Up to 4 hrs	4.00	4.00	Y
9.018		Over 4 hrs	5.50	5.50	Y
9.019	North Place - permits	3 mth permit	225.00	225.00	Y
9.020		6 mth permit	390.00	390.00	Y
9.021		Annual permit	720.00	720.00	Y
9.022	Bath Terrace	Up to 1 hr	0.50	0.60	Y
9.023		Up to 2 hrs	0.90	0.90	Y
9.024		Up to 3 hrs	1.20	1.20	Y
9.025		Over 3 hrs	5.00	5.00	Y
9.026	Commercial Street	Up to 1 hr	0.50	0.60	Y
9.027		Up to 2 hrs	0.90	0.90	Y
9.028		Up to 3 hrs	1.20	1.20	Y
9.029		Over 3 hrs	5.00	5.00	Y
9.030	Coronation Square	Up to 1 hr	0.20	0.20	Y
9.031		Up to 2 hrs	0.40	0.40	Y
9.032		Up to 4 hrs	0.80	0.80	Y
9.033	Local businesses only	Annual Permit (All day)	60.00	60.00	Y
9.034	High Street	Up to 1 hr	1.30	1.40	Y
9.035		Up to 2 hrs	2.50	2.60	Y
9.036		Up to 3 hrs	3.50	3.60	Y
9.037		Up to 4 hrs	4.00	4.00	Y
9.038		Over 4 hrs	5.50	5.50	Y

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9.039	Grosvenor Terrace			
9.040	Up to 1 hr	1.20	1.20	Y
9.041	Up to 2 hrs	2.00	2.00	Y
9.041	Up to 3 hrs	2.60	2.60	Y
9.042	Over 3 hrs	5.50	5.50	Y
9.043	3 mth permit	225.00	225.00	Y
9.044	6 mth permit	390.00	390.00	Y
9.045	Annual permit	720.00	720.00	Y
9.046	Phoenix Passage (West End)			
9.047	Up to 1 hr	0.70	0.70	Y
9.047	Up to 2 hrs	1.30	1.30	Y
9.048	Up to 3 hrs	1.80	1.80	Y
9.049	Over 3 hrs	5.00	5.00	Y
9.050	Regent Arcade			
9.051	after 5.30pm	2.50	2.50	Y
9.051	Up to 1 hr	1.40	1.50	Y
9.052	Up to 2 hrs	2.70	2.90	Y
9.053	Up to 3 hrs	4.00	4.30	Y
9.054	Up to 4 hrs	5.00	5.50	Y
9.055	Up to 6 hrs	9.00	9.00	Y
9.056	Up to 8 hrs	12.00	12.00	Y
9.057	Over 8 hrs	14.00	14.00	Y
9.058	Lost ticket	14.00	14.00	Y
9.059	Rodney Road			
9.060	Up to 1 hr	1.30	1.50	Y
9.060	Up to 2 hrs	2.50	2.60	Y
9.061	Up to 3 hrs	3.50	3.60	Y
9.062	Up to 4 hrs	4.00	4.00	Y
9.063	Up to 6 hrs	7.50	7.50	Y
9.064	Over 6 hrs	10.00	10.00	Y
9.065	Sandford Lido (inclusive of VAT) *			
9.065	10 month permit	750.00	750.00	Y
9.066	Income to Lido Trust			
9.066	Up to 2 hrs	2.80	2.90	Y
9.067	Up to 4 hrs	4.70	4.80	Y
9.068	Up to 6 hrs	6.30	6.50	Y
9.069	Up to 8 hrs	8.00	8.20	Y
9.069	* Charges set by Lido Trust			
10	Car Parking - On Street			
	Managed by CBC on behalf of the County Council (charges set by GCC acting as the Highways Authority)			
10.001	Inner Promenade			
10.001	Up to 30 mins	1.00	1.00	N
10.002	Promenade (north)			
10.002	Up to 1 hr	1.70	1.70	N
10.003	Cambay Place			
10.003	Up to 1hr 30mins	2.50	2.50	N
10.004	Rodney Road			
10.004	Up to 2 hrs	3.30	3.30	N
10.005	Imperial Square			
10.005	Up to 1 hr	1.60	1.60	N
10.006	Montpellier Street			
10.006	Up to 2 hrs	2.80	2.80	N
10.007	Promenade (south)			
10.007	Up to 3 hrs	4.00	4.00	N
10.008	Up to 4 hrs	5.50	5.50	N
10.009	Up to 10 hrs	10.00	10.00	N
	Imperial Square Permits			
10.010	Imperial Square			
10.010	12 months	850.00	850.00	N
10.011	Imperial Square			
10.011	6 months	475.00	475.00	N
10.012	Imperial Square - waiver certificate			
10.012	Daily rate	6.20	6.20	N
	Residents Parking			
10.013	Annual Residents Permit			
10.013	1st permit	62.00	62.00	N
10.014	Annual Residents Permit			
10.014	2nd permit	62.00	62.00	N
10.015	Annual Business Permit			
10.015	Annual permit	120.00	120.00	N
10.016	Replacement Permit Admin Fee			
10.016		14.00	14.00	N
10.017	Visitors Vouchers - Book of 10 (up to 3 books per year)			
10.017	per book	3.20	3.20	N
10.018	Additional books up to a maximum of 5 books			
10.018	per book	10.50	10.50	N
10.019	Essential visitor permit			
10.019	Annual permit	50.00	50.00	N
10.020	Essential visitor permit			
10.020	Monthly permit	14.00	14.00	N

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11	<u>Car Parking - Off Street permits (inclusive of VAT)</u>			
11.001	Sunday Morning Parking Annual permit (10am to 1pm)	108.00	112.00	Y
11.002	Existing residents' Off street Annual all-day permit (Mon to Sun)	215.00	222.50	Y
11.003	Any residents' Off street Annual overnight permit (Mon to Sun 5pm to 9am)	56.00	58.00	Y
11.004	Farmers' Market annual market day parking permit for North Place	13.70	14.20	Y
11.005	Councillors annual permit for rear Municipal Offices Parking	55.20	57.00	Y
11.006	St Johns Primary School annual permit (pick-up set-down St James Street car park)	13.70	14.20	Y
11.007	Bangladeshi Community Centre Annual all day permit Grosvenor Terrace Car Park	n/a	n/a	Y
11.008	Crescent Bakery Surgery - annual permit for St Georges Road	745.00	770.00	Y
11.009	St Georges Road daily permit (CPS, Magistrates, Probation Office only)	8.30	8.60	Y
11.010	Traffic Warden annual permit for St Georges Road	n/a	n/a	Y
11.011	Open door 7 day Permit for Grosvenor Terrace Car Park	n/a	n/a	Y
11.012	Bath Road Business Permits	212.00	219.50	Y
11.013	Bath Road Business Permits (Half yearly)	116.50	120.50	Y
11.014	Regent Arcade Annual Permit (shopping centre personnel) Mon to Fri	1,060.00	1,100.00	Y
11.015	Rodney Road Annual Permit (Stanford House only) Mon to Fri	1,060.00	1,100.00	Y
11.016	Cheltenham Bowls Club (4 hour permit)	2.60	2.70	Y
12	<u>Cemetery</u>			
12.001	FEE for USE of CHAPEL for BURIAL and MEMORIAL SERVICES at CHELTENHAM CEMETERY	113.85	135.00	N
12.002	USE of ORGAN & ORGANIST (incl. in above fee 10/11)	48.00	n/a	N
	BURIAL FEES			
	(A) NEW PURCHASE GRAVES			
	Inclusive of interment fees and exclusive right of burial for 50 years, to extend lease term to 75 years please add £230.00 or 99 years add £400.00			
12.003				
12.004	Dug to single depth	970.10	994.00	N
12.005	Dug to double depth	1,041.40	1,067.00	N
12.006	Dug to triple depth	1,134.20	1,162.00	N
	(B) CREMATION GRAVE			
	Inclusive of interment fees and Exclusive Right of Burial for 50 years, to extend lease term to 75 years please add £100.00 for 99 years please add £200.00			
12.007				
12.008	Cremation grave with first interment of ashes	404.50	415.00	N
	(C) PRE PURCHASE of CREMATION GRAVES			
12.009	50 YEARS	268.75	290.00	N
12.010	75 YEARS	368.75	390.00	N
12.011	99 YEARS	468.75	490.00	N
	(D) HERITAGE GRAVE			
	Inclusive of interment fees and Exclusive Right of Burial for 50 years, to extend lease term to 75 years please add £130.00 for 99 years please add £260.00			
12.012				
12.013	Dug to single depth	823.90	868.00	N
12.014	For interment of Ashes	485.40	503.00	N
	(E) PURCHASE of HERITAGE GRAVE RIGHTS			
12.015	50 YEARS	368.95	378.00	N
12.016	75 YEARS	498.75	511.00	N
12.017	99 YEARS	628.95	645.00	N
	(F) CHILD'S GRAVE (not available at Charlton Kings Cemetery)			
12.018	50 YEARS	200.00	205.00	N
12.019	75 YEARS	300.00	308.00	N
12.020	99 YEARS	400.00	410.00	N
	For children up to the age of 12 years, in used or new ground (at a depth not exceeding 6ft. (1.8m)			
	(G) COMMON UNPURCHASED GRAVES (For which no Exclusive Right of Burial has been granted)			

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
	1. PERSON WHOSE AGE AT THE TIME OF DEATH EXCEEDS 16 YEARS:			
12.021	(a) GRAVE for ONE INTERMENT - 5FT (1.5m)	477.70	490.00	N
12.022	(b) GRAVE for TWO INTERMENTS - 7FT (2.1m)	n/a	n/a	N
12.023	(c) GRAVE for THREE INTERMENTS - 9FT (2.7m)	n/a	n/a	N
12.024	2. STILLBORN CHILD/FOETAL REMAINS/CHILD not EXCEEDING 16 YEARS (to a depth not exceeding 5ft)	0.00	0.00	N
12.025	3. INTERMENT for CREMATED REMAINS	122.30	125.00	N
	<i>(Note: Memorials of any kind are not permitted on Common Unpurchased Graves)</i>			
	INTERMENT FEES			
	(A) FEES to OPEN EXISTING PLOT			
	Child who has not reached his or her 16th Birthday not exceeding single depth	0.00	0.00	N
12.026	exceeding single depth	0.00	0.00	N
12.027	Open for single interment	477.70	490.00	N
12.028	Open for double interment	549.00	563.00	N
12.029	Open for triple interment	641.80	658.00	N
12.030	Open for ashes	122.25	125.00	N
	(B) PRE-PURCHASE of FULL GRAVES			
12.031	50 YEARS	610.00	625.00	N
12.032	75 YEARS	840.00	861.00	N
12.033	99 YEARS	1,012.00	1,037.00	N
	<i>The fees, payments and sums set out above unless otherwise stated, will be doubled where a person to be interred is not an inhabitant or parishioner of the Borough of Cheltenham, or neither of the parents or a still-born child is such an inhabitant or parishioner or where the Exclusive Right of Burial in a grave or vault is, or has been, acquired by such an inhabitant expressly for the interment of a person who is not, at the date of death, an inhabitant or parishioner. Provided that, where the Exclusive Right of Burial in a grave or vault is, or has been acquired by a non-inhabitant, expressly for the interment of an inhabitant or parishioner, the said fees, payments and sums will not so be doubled.</i>			
	MONUMENTS, HEADSTONES, VASES and TABLETS			
	<i>Monumental fees as set out will be doubled where any memorial to be erected or inscription lettered on a memorial is in respect of a non-inhabitant of the Borough.</i>			
	For the Right to Erect or place on a Grave or Vault in respect of which an Exclusive Right of Burial has been granted.			
12.034	(A) i) Lawn Garden - Headstone not exceeding 3ft (0.9m) high by 2ft (0.6m) wide including base.	195.25	200.00	N
12.035	ii) Non-Lawn Garden - Headstone or Monument in any other form not exceeding 5ft (1.5m) high by 3ft (0.9m) wide including the base.	195.25	200.00	N
12.036	iii) Non-Lawn Garden - Kerb set additional to headstone	107.00	110.00	N
12.037	iv) Non-Lawn Garden - Headstone and Kerbs or Kerb Set only.	302.40	310.00	N
12.038	v) Child's Grave - Headstone or Monument in any other form not exceeding 3ft (0.9m) high by 2ft (0.60m) wide including the base.	135.00	138.00	N
12.039	(B) As Inscribed Vase not exceeding 12ins (0.3m) high, provided that no such fee shall be payable if such Vase is erected or placed in conjunction with a headstone or monument in any other form.	81.45	83.00	N
12.040	(C) An Inscribed Tablet not exceeding 24ins (0.6m) by 18ins (0.4m) on any position grave except in the Lawn Garden.	81.45	83.00	N
12.041	(D) Charlton Kings Gardens of Remembrance - An Inscribed Vase or Tablet not exceeding 12ins (0.3m) high or 12ins (0.3m) square.	81.45	83.00	N
12.042	(E) Additional Inscriptions	78.15	80.00	N
	OPTIONAL CHARGES			
12.043	Caskets Surcharge (exceeding 7' long by 34" wide)	180.00	185.00	N

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
12.044	Immediate Witnessed backfill This fee will come into effect if families wish to have the grave backfilled immediately or wish to back fill themselves. The fee covers the cost of the loss of the timber shoring in the grave.	150.00	154.00	N
	CHELTENHAM & CHARLTON KINGS CEMETERIES - GRAVE MAINTENANCE			
12.045	Annual Charge (i) Tidying single space, paved or chippings	132.80	136.00	N
12.046	(ii) Planting twice annually, tidying and clipping single space	251.00	257.00	N
12.047	** Memorial Seat (subject to availability)	P.O.A.	P.O.A.	N
13	<u>Contaminated Land Fees (inclusive of VAT)</u>			
13.001	Environmental Searches	n/a	n/a	
13.002	Contaminated land and pollution searches	61.10	62.60	Y
14	<u>Council Tax/NNDR Legal Fees</u>			
14.001	Costs charged for summonses to court for non-payment of Council Tax/NNDR	45.00	45.00	N
15	<u>Crematorium</u>			
15.001	ADULT SERVICE (incl. Medical Referee fees)	483.65	555.00	N
15.002	STILL BORN CHILD/FOETAL REMAINS/CHILD not EXCEEDING 16 YEARS	0.00	0.00	N
15.003	ENVIRONMENTAL FEE - MERCURY ABATEMENT	0.00	0.00	N
15.004	USE of ORGAN (no longer separate - included in Cremation fee)	48.00	0.00	N
	BOOK of REMEMBRANCE (inclusive of VAT)			
15.005	2 Line Entry	41.35	42.00	Y
15.006	5 Line Entry	86.15	88.00	Y
15.007	8 Line Entry	122.75	126.00	Y
15.008	Crest, Badge or Floral Emblem - with 5 Line Entry	171.15	175.00	Y
15.009	Crest, Badge or Floral Emblem - or Full Heraldic Device - with 8 Line Entry	212.50	218.00	Y
	REMEMBRANCE CARDS with COPY of INSCRIPTION (inclusive of VAT) (Only in conjunction with an Entry in the Book of Remembrance)			
15.010	2 Line Entry	36.65	38.00	Y
15.011	5 Line Entry	41.35	42.00	Y
15.012	8 Line Entry	54.30	56.00	Y
15.013	Crest, Badge or Floral Emblem - with 5 Line Entry	113.00	116.00	Y
15.014	Crest, Badge or Floral Emblem - or Full Heraldic Device - with 8 Line Entry	123.60	127.00	Y

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
	MINIATURE BOOK of REMEMBRANCE with COPY of INSCRIPTION (inclusive of VAT) (Only in conjunction with an Entry in the Book of Remembrance) Note: Each Additional inscription in the miniature book will be as remembrance card prices			
15.015	2 Line Entry	51.95	53.00	Y
15.016	5 Line Entry	57.90	59.00	Y
15.017	8 Line Entry	64.95	67.00	Y
15.018	Crest, Badge or Floral Emblem - with 5 Line Entry	128.65	132.00	Y
15.019	Crest, Badge or Floral Emblem - or Full Heraldic Device - with 8 Line Entry	142.85	146.00	Y
	BRONZE MEMORIAL KERB, SEAT and TREE PLAQUES			
15.020	Kerb Plaque (153mm x 102mm) (6" x 4") for 10 years	164.15	168.00	N
15.021	Memorial Tree Plaque (178mm x 128mm) (7" x 5")	n/a	n/a	N
15.022	Memorial Tree Plaque (230mm x 153mm) (9" x 6")	n/a	n/a	N
15.023	Rockery, rose or feature plaque for ten years	371.50	381.00	N
15.024	for twenty year lease please add extra	170.00	174.00	N
15.025	for thirty year lease please add extra	250.00	256.00	N
15.026	Memorial Seat Plaque (230mm x 64mm) (9" x 2½")	n/a	n/a	N
15.027	Memorial Seat Plaque	194.15	199.00	N
15.028	Reservation of Kerb Plaque Space in the Gardens of Remembrance - not refundable.	70.30	72.00	N
	RECORDIA WALL MEMORIAL PLAQUE in the GARDENS of REMEMBRANCE at CHARLTON KINGS CEMETERY			
15.029	Wall Plaque (153mm x 102mm) (6" x 4")	222.10	228.00	N
15.030	Reservation of Plaque Space	70.30	72.00	N
	EXTENSION of ERECTION RIGHTS on MEMORIAL PLAQUES			
15.031	Renewal of rights on Kerb Plaques for 5 years	57.40	59.00	N
15.032	Renewal of rights on Kerb Plaques for 10 years	105.65	108.00	N
15.033	Renewal of rights on Kerb Plaques for 20 years	270.00	277.00	N
15.034	Renewal of rights on Kerb Plaques for 30 years	190.00	195.00	N
	COLUMBARIUM NICHE			
15.035	Above ground vault - large enough to accept two sets of cremated remains 20 Years	750.00	769.00	N
15.036	Above ground vault - large enough to accept two sets of cremated remains 50 Years	1,070.00	1,097.00	N
15.037	Above ground vault - large enough to accept two sets of cremated remains 75 Years	1,270.00	1,302.00	N
	MISCELLANEOUS CHARGES			
15.038	Renovation of Bronze Kerb, Tree or Seat Plaque, (including removal, treatment with lacquer finish and reaffixing)	59.15	61.00	N
15.039	Removal and Resiting of Kerb Plaque in Gardens of Remembrance (excluding renovation) (including VAT)	45.75	47.00	Y
15.040	Replacement Kerb Plaque (153mm x 102mm) (6" x 4")	84.85	87.00	N
15.041	Replacement Tree / Seat Plaques	P.O.A.	P.O.A.	N
	FEES for SCATTERING/INTERRING CREMATION ASHES SCATTER in GARDENS of REMEMBRANCE or ON A GRAVE			
15.042	Cremated at Cheltenham No Appointment	0.00	0.00	
15.043	" " " By Appointment	60.30	62.00	N
15.044	Cremated Elsewhere No Appointment) Certificate required	74.80	77.00	N
15.045	" " " By Appointment) from Crematorium	100.40	103.00	N

Ref.	Description	09/10	10/11	Vatable	
		Current Charges £	Proposed Charges £	Y/N	
	INTER IN:				
	a) GARDENS of REMEMBRANCE BENEATH TREE or SEAT				
	b) IN A GRAVE				
	c) IN A PLOT at CHARLTON KINGS GARDEN of REMEMBRANCE				
15.046	Cremated at Cheltenham No Appointment	n/a	n/a	N	
15.047	" " " By Appointment	122.25	125.00	N	
15.048	Cremated Elsewhere No Appointment)	n/a	n/a	N	
15.049	" " " By Appointment)	n/a	n/a	N	
	Certificate required from Crematorium				
	MISCELLANEOUS CHARGES (not liable to VAT)				
15.050	Use of Chapel for extra time in conjunction with Cremation Service	248.90	255.00	N	
15.051	Retention of Cremated Remains in temporary deposit pending final disposal -per month after the first month	23.45	24.00	N	
15.052	Loan of Bronze Scattering Casket where final disposal is elsewhere	40.15	41.00	N	
15.053	Additional Cremation Certificate	11.45	12.00	N	
15.054	Certified Extract from Register of Cremations	11.45	12.00	N	
15.055	Search Fee	29.05	30.00	N	
15.056	Provision of a council sanctioned hardwood 5 foot bench including memorial plaque, hard standing, fixing lease period of 20 years	820.00	841.00	N	
15.057	Renovation of memorial seat. To include removal cleaning, retreating and replacement	68.00	70.00	N	
15.058	Choice of appropriately size and species of tree, planting, establishing and yearly pruning and maintenance inclusive of plaque and granite sett border.	420.00	431.00	N	
	MISCELLANEOUS CHARGES (inclusive of VAT)				
15.059	Polytainer	23.45	24.00	Y	
15.060	Urn	29.05	30.00	Y	
15.061	Casket	34.65	36.00	Y	
15.062	Transfer of Grave Ownership	29.05	30.00	Y	
	<i>(Note: There is no Chapel at Charlton Kings Cemetery - Committal Services only)</i>				
16	Electoral Registration				
	SALE OF PUBLICATIONS				
16.001	Register of Electors - hardcopy	Varies	Varies	N	
16.002	Data for Register of Electors - hardcopy	Varies	Varies	N	
	Plus cost of actual postage if applicable (can be emailed)				
	Cost set down in legislation.				
16.003	Labels i.e. names & house addresses for parties	Varies	Varies	N	
	Rare occurrence & cost set down in legislation.				
16.004	Street Index	20.00	20.00	N	
16.005	Data for Street Index	23.00	23.00	N	
	Plus cost of actual postage if applicable (can be emailed)				
16.006	Marked copies of Polling Station Registers (reflects handling time)	Varies	Varies	In Legislation	
	Letters				
16.007	- confirmation on current register	10.00	10.00	N	
16.008	- confirmation on register for up to three years	15.00	15.00	N	
16.009	- confirmation on register for more than three years	20.00	20.00	N	
16.010	Copies of election expenses	20p per page	20p per page	N	
	Cost set down in legislation but no requests made since 2001.				
17	Farmers Market				
17.001	Stall Booking Fee (per stall)	30.00	30.75	N	
17.002	Electricity Fee (per stall) (non-profit making activity - cost recovery)	5.00	5.00	N	
18	Fleet Services (inclusive of VAT where applicable)				
18.001	MOT testing class 4				
18.002		per test - Staff	43.00	43.50	N
18.003		per test - Public	51.00	51.50	N
18.003	MOT testing class 7 - Commercial		54.00	54.50	N
18.004	MOT Re-tests - Commercial		0.00	0.00	N

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
18.005	Duplicate Test Certificates - Commercial	10.00	10.00	N
18.006	Police vehicle defect Tickets - Commercial	10.00	10.00	N
18.007	Admin fee for checking vehicle on private Property for Abandonment - Discretionary	42.00	42.00	Y
18.008	Repair /servicing private/3rd party motor vehicles - Commercial (incl VAT)	35.00	35.30	Y
18.009	Taxi Test - Licensed Taxis - Chelt and Tewkesbury	50.70	51.20	N
18.010	Taxi Retest - Licensed Taxis - Chelt and Tewkesbury	19.50	19.50	N
	Test fee for trailer licensed for use with HC or PH vehicle		15.00	N
19	<u>Food Safety Fees (inclusive of VAT)</u>			
		£42 per individual £38 per person for 10 or more cancellation less than 36hrs	£45 per individual £40 per person for 10 or more cancellation less than 36hrs	
19.001	Food Hygiene Courses	£10	£20	Y
19.002	Copies of food premises register	125.00	125.00	Y
19.003	Single entry copies of documents	15.00	20.00	Y
19.004	Food condemnation certificates	75.00	100.00	Y
19.005	Sampling of foods	£40 plus cost of analysis	£50 plus cost of analysis	Y
20	<u>Health & Safety Fees (inclusive of VAT)</u>			
20.001	Health and Safety statement	55.00	75.00	Y
		£42 per individual £38 per person for 10 or more for cancellation less than 36hrs	£45 per individual £40 per person for 10 or more for cancellation less than 36hrs	
20.002	Food Hygiene Courses	£10	£20	Y
20.003	Water Sampling domestic premises	£35 plus cost of analysis	£50 plus cost of analysis	Y
20.004	Water Sampling commercial premises	£60 plus cost of analysis	£75 plus cost of analysis	Y
20.005	Cooling tower and evaporative condenser register	15.00	15.00	Y
20.006	Copies of any reports	58.00	75.00	Y
21	<u>Holiday Recreation Schemes</u>			
21.001	Full day without concession on holiday play scheme	4.00	4.00	N
21.002	Half day without concession on holiday play scheme	2.00	2.00	N
21.003	Full day with concession on holiday play scheme	2.00	2.00	N
21.004	Half day with concession on holiday play scheme	1.00	1.00	N
21.005	Trips - Cost price up to a value of current fee, after which subsidised.	7.00	7.00	N
	In addition to these long standing programmes, the Sport & Play team now deliver a broader range of play schemes and sports activity sessions.			
21.006	Prices for the longer day Play scheme are set to reflect the nature of the scheme and consider market forces (i.e. prices of our competitors)	Variable	Variable	N
21.007	The Sports Development activity sessions generally tend to be £5 for a 2 or 3 hour course - with longer sessions costing appropriately more.	n/a	5.00	N

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
22	One Legal - Legal Practice (inclusive of VAT where applicable)			
	s106 charges			
22.001	Charged at hourly rates of legal assts, solicitors & locums, calculated using Law Society formula	minimum £50.00 plus hourly rate	minimum £50.00 plus hourly rate	N
	Mortgages			
22.002	Application fee	50.00	52.00	Y
22.003	Legal costs of mortgage completion	150.00	157.00	Y
22.004	Fee for early redemption	NIL	NIL	Y
22.005	Questionnaire fee	10.00	10.00	Y
22.006	Business Lease	minimum charge £50.00 plus hourly rate	minimum charge £50.00 plus hourly rate	Y
22.007	Lease Registration of Assignments, Transfers & Mortgages	£50.00 unless lease sets lower level	£50.00 unless lease sets lower level	Y
22.008	Licences for Assignment of Leases	£50.00 plus hourly rate	£50.00 plus hourly rate	Y
22.009	Preparation of Epitome of Title	minimum charge £50.00 plus hourly rate after 1 hour	minimum charge £50.00 plus hourly rate after 1 hour	Y
22.010	Professional fees i.e. licence/agreement Charged at hourly rates of legal assts, solicitors & locums, calculated using Law Society formula			Y
	Rights to Buy admin			
22.011	Time spent dealing with post sale property queries.	50.00	52.00	Y
22.012	Pre emption questionnaire	20.00	21.00	Y
22.013	Retrospective consent admin fee	50.00	52.00	Y
22.014	RTB any other charges	NIL	NIL	Y
22.015	Disposal Notices Fee is set down in lease.	£10/£20/£50	£10/£20/£50	Y
22.016	Copying/Admin charges Charged on an ad hoc basis, loosely calculated on time & amount of paper	Expedite fee plus 10p per sheet when copying over 100 pages	Expedite fee plus 10p per sheet when copying over 100 pages	Y Y
22.017	Licence for use of parks	155.00	157.00	Y
22.018	Licence for use of premises for filming	155.00	157.00	Y
22.019	Licence to erect scaffolding on Council land	155.00	157.00	Y
22.020	Licence to use Council land as garden, per occupier (e.g. Croft Gardens)	155.00	157.00	Y
	New work areas			
	CBH re. chasing debts			
22.021	- Garage arrears			Y legal costs
22.022	- Service Charges as per SLA - to include court fees & charges			N court fees
22.023	- Rechargeable works			
22.024	Additional CBH Legal work outside SLA - to be agreed costing on a billing basis			
	Car Parking			
22.025	No longer have person taking debtors to court within Car Parking Charging process to commence 2006-07			Y legal costs N court fees

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
23	Licence Fees				
	Acupuncture, tattooing, electrolysis and skin piercing				
23.001	Personal licence		67.00	88.00	N
23.002	Premises licence		98.00	110.00	N
23.003	Ear piercing		61.00	85.00	N
	Animal boarding establishments				
23.004	Initial and renewal		125.00	185.00	N
	Renewal		N/A	145.00	N
	Dangerous wild animals				
23.005	New		1,242.00	850.00	N
23.006	Renewal		570.00	585.00	N
	Events on the highway				
23.007	Initial application and renewal		45.00	90.00	N
	Game - licence to deal in				
23.008	New and renewal		n/a	n/a	
	Gambling Act 2005: 3 yearly amusements with prizes permit				
23.009	- Cash or token machines, section 34 (1)		n/a	n/a	
	GAMBLING ACT 2005 - Bingo Club				
23.010	New application	min	2,535.00	2,599.00	N
23.011	Annual fee	min	725.00	744.00	N
23.012	Application to vary	min	1,270.00	1,302.00	N
23.013	Application to transfer	min	870.00	892.00	N
23.014	Application for reinstatement	min	870.00	892.00	N
23.015	Application for provisional statement	min	2,535.00	2,599.00	N
23.016	Licence application (provisional statement holders)	min	870.00	892.00	N
23.017	Copy licence	min	21.00	22.00	N
23.018	Notification of change	min	36.00	37.00	N
	GAMBLING ACT 2005 - Betting Premises Exc. Track				
23.019	New application	min	2,175.00	2,230.00	N
23.020	Annual fee	min	435.00	446.00	N
23.021	Application to vary	min	1,085.00	1,113.00	N
23.022	Application to transfer	min	870.00	892.00	N
23.023	Application for reinstatement	min	870.00	892.00	N
23.024	Application for provisional statement	min	2,175.00	2,230.00	N
23.025	Licence application (provisional statement holders)	min	870.00	892.00	N
23.026	Copy licence	min	21.00	22.00	N
23.027	Notification of change	min	36.00	37.00	N
	GAMBLING ACT 2005 - Track				
23.028	New application	min	1,810.00	1,856.00	N
23.029	Annual fee	min	725.00	744.00	N
23.030	Application to vary	min	905.00	928.00	N
23.031	Application to transfer	min	690.00	708.00	N
23.032	Application for reinstatement	min	690.00	708.00	N
23.033	Application for provisional statement	min	1,810.00	1,856.00	N
23.034	Licence application (provisional statement holders)	min	690.00	708.00	N
23.035	Copy licence	min	21.00	22.00	N
23.036	Notification of change	min	36.00	37.00	N
23.037	Temporary Use Notice	min	500.00	513.00	N
23.038	Temporary Use Notice - copy	min	25.00	26.00	N
	GAMBLING ACT 2005 - Family Entertainment Centre				
23.039	New application	min	1,450.00	1,487.00	N
23.040	Annual fee	min	545.00	559.00	N
23.041	Application to vary	min	725.00	744.00	N
23.042	Application to transfer	min	690.00	708.00	N
23.043	Application for reinstatement	min	690.00	708.00	N
23.044	Application for provisional statement	min	1,450.00	1,487.00	N
23.045	Licence application (provisional statement holders)	min	690.00	708.00	N
23.046	Copy licence	min	21.00	22.00	N
23.047	Notification of change	min	36.00	37.00	N

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
GAMBLING ACT 2005 - Adult Gaming Centre					
23.048	New application	min	1,450.00	1,487.00	N
23.049	Annual fee	min	725.00	744.00	N
23.050	Application to vary	min	725.00	744.00	N
23.051	Application to transfer	min	870.00	892.00	N
23.052	Application for reinstatement	min	870.00	892.00	N
23.053	Application for provisional statement	min	1,450.00	1,487.00	N
23.054	Licence application (provisional statement holders)	min	870.00	892.00	N
23.055	Copy licence	min	21.00	22.00	N
23.056	Notification of change	min	36.00	37.00	N
GAMBLING ACT 2005 - Large Casino					
23.057	New application	min	N/A	7,427.00	N
23.058	Annual fee	min	N/A	7,427.00	N
23.059	Application to vary	min	N/A	3,714.00	N
23.060	Application to transfer	min	N/A	1,597.00	N
23.061	Application for reinstatement	min	N/A	1,597.00	N
23.062	Application for provisional statement	min	N/A	7,427.00	N
23.063	Licence application (provisional statement holders)	min	N/A	3,714.00	N
23.064	Copy licence	min	N/A	22.00	N
23.065	Notification of change	min	N/A	38.00	N
GAMBLING ACT 2005 - Small Casino					
23.066	New application	min	N/A	11,140.00	N
23.067	Annual fee	min	N/A	11,140.00	N
23.068	Application to vary	min	N/A	5,570.00	N
23.069	Application to transfer	min	N/A	4,827.00	N
23.070	Application for reinstatement	min	N/A	4,827.00	N
23.071	Application for provisional statement	min	N/A	11,140.00	N
23.072	Licence application (provisional statement holders)	min	N/A	5,941.00	N
23.073	Copy licence	min	N/A	22.00	N
23.074	Notification of change	min	N/A	38.00	N
GAMBLING ACT 2005 - Permits (fee fixed by statute)					
23.075	FEC gaming machine Application fee		300.00	300.00	N
23.076	Renewal fee		300.00	300.00	N
23.077	Transitional application fee		100.00	100.00	N
23.078	Prize Gaming Application fee		300.00	300.00	N
23.079	Renewal fee		100.00	100.00	N
23.080	Transitional application fee		100.00	100.00	N
23.081	FEC permits change of name		25.00	25.00	N
23.082	copy of permit		15.00	15.00	N
23.083	Prize gaming permits change of name		25.00	25.00	N
23.084	copy of permit		15.00	15.00	N
23.085	Notification of intention to make (up to 2) gaming machines available		50.00	50.00	N
Licensed premises gaming machine permits (more than 2 gaming machines)					
23.086	Application existing operator		100.00	100.00	N
23.087	Application new operator		150.00	150.00	N
23.088	Variation of permit		100.00	100.00	N
23.089	Transfer of permit		25.00	25.00	N
23.090	Change of name on permit		25.00	25.00	N
23.091	Copy of permit		15.00	15.00	N
23.092	Annual fee		£50 payable with 30 days of issue then annually on anniversary of issue	£50 payable with 30 days of issue then annually on anniversary of issue	N

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
	GAMBLING ACT 2005 - Club gaming and club machine permits (fee fixed by statute)			
23.093	Application existing operator	100.00	100.00	N
23.094	Application holder of club premises cert	100.00	100.00	N
23.095	Application new applicant	200.00	200.00	N
23.096	Renewal (every 10 years)	£200 (£100 for club premises certificate holder)	£200 (£100 for club premises certificate holder)	N
23.097	Variation of permit	100.00	100.00	N
23.098	Copy of permit	15.00	15.00	N
23.099	Annual fee	£50 payable with 30 days of issue then annually on anniversary of issue	£50 payable with 30 days of issue then annually on anniversary of issue	N
	Hackney carriage and private hire			
23.100	Vehicle licences initial	155.00	195.00	N
23.101	Vehicle licences renewal	142.00	176.00	N
23.102	Vehicle transfer or change	55.00	62.00	N
	Driver licences			
23.103	Private hire - 1 year Initial Application	63.00	88.00	N
23.104	Private hire - 3 year Initial Application	157.00	210.00	N
23.105	Hackney Carriage - 1 year Initial Application	63.00	88.00	N
23.106	Hackney carriage - 3 year Initial application	157.00	210.00	N
23.107	Hackney carriage - 3 yearly renewal	157.00	210.00	N
23.108	Hackney carriage - 1 year renewal	53.00	88.00	N
23.109	Private hire - Three yearly Renewal	157.00	210.00	N
	Private hire operators licences*			
23.110	Up to 2 cars	190.00	195.00	N
23.111	3 - 10 cars	476.00	488.00	N
23.112	11 - 20 cars	667.00	684.00	N
23.113	21 - 30 cars	767.00	787.00	N
23.114	31 - 40 cars	860.00	882.00	N
23.115	41 - 50 cars	956.00	980.00	N
23.116	51 - 60 cars	1,051.00	1,078.00	N
23.117	61 - 70 cars	1,147.00	1,176.00	N
23.118	71 - 80 cars	£85 per extra 10 vehicles over 70	£88 per extra 10 vehicles over 70	N
23.119	81 - 90 cars	(as above)	(as above)	N
23.120	91 - 100 cars	(as above)	(as above)	N
	Miscellaneous			
23.121	Additional hackney carriage light and meter test (excl. MoT 10/11)	56.00	26.10	N
23.122	Plate brackets	17.10	n/a	N
23.123	Bus lane stickers	2.35	2.50	N
23.124	Replacement drivers badge	6.20	6.50	N
23.125	Replacement window badge	6.20	6.50	N
23.126	Charge for vehicle test missed appointment without prior notice	50.70	51.20	N
23.127	Vehicle test appointment change - without giving 24hrs notice	10.35	10.50	N
23.128	Window pouch	1.55	2.00	N
23.129	Replacement licence	10.90	11.50	N
23.130	Copy of DVLA driving licence	5.20	5.50	N
23.131	Loan of temporary top light	£120 - £95 refund on return	£123 - £97 refund on return	N
23.132	Copy of insurance document	5.20	5.50	N
23.133	Copy of log book	5.20	5.50	N
23.134	Hackney carriage and Private Hire local knowledge test	47.00	70.00	N
23.135	Independent safeguarding Authority CRB check (from July 2010)	N/A	64.00	N
23.136	Unsuccessful driver application administration fee	N/A	45.00	N
23.137	Enhanced CRB check (fee not refundable)	36.00	36.00	N

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
23.138	Plate exemption Application		N/A	75.00	N
	Replacement vehicle plates				
23.139	- hackney carriage		28.00	15.00	N
23.140	- private hire		28.00	15.00	N
	-Sale of plate bracket		0.00	8.50	N
	GAMBLING ACT 2005 - Lotteries (fee fixed by statute)				
23.141	Initial registration		40.00	40.00	N
23.142	Renewal		20.00	20.00	N
	Motor salvage				
23.143	Administration fee not refundable for unsuccessful applicants		43.00	45.00	N
23.144	Motor salvage operator registration (3 yearly registration)		85.00	95.00	N
	Objects on the highway				
	Advertising structures				
23.145	Administration fee not refundable for unsuccessful applicants		43.00	90.00	N
23.146	(including A boards)	Initial Application	358.00	367.00	N
23.147		renewal	180.00	190.00	N
23.148	Replacement paper licence		10.90	11.50	N
	Information structures				
23.149	Administration fee not refundable for unsuccessful applicants		43.50	90.00	N
	Charges inclusive of non refundable admin fee of £90				
	50% fee reduction if charitable purposes, but minimum fee of £45				N
	Miscellaneous goods and other items				
23.150	Administration fee not refundable for unsuccessful applicants		43.00	90.00	N
23.151	Up to 3 square metres	Initial Application	N/A	175.00	N
23.152		renewal	N/A	125.00	N
23.153	3 to 6 square metres	Initial Application	358.00	367.00	N
23.154		renewal	180.00	185.00	N
23.155	6.1 to 12 square metres	Initial Application	476.00	488.00	N
23.156		renewal	235.00	241.00	N
	Breakdown of fees:				
23.157	- information table		77.00	79.00	N
23.158	- information table plus other structure e.g. free standing board		91.00	94.00	N
23.159	- object such as small vehicle (e.g. car)		125.00	129.00	N
23.160	- object such as large vehicle (e.g. tank or bus)		186.00	191.00	N
23.161	- object such as vehicle for longer period		485.00	498.00	N
	Tables and chairs				
23.162	Administration fee not refundable for unsuccessful applicants		43.00	90.00	N
23.163	- annual	per chair	78.00	84.00	N
23.164	- occasional (28 days maximum)	per chair	16.00	17.00	N
23.165	- variation plus rate per chair for extra chairs		44.00	46.00	N
23.166	Replacement paper licence		10.90	11.50	N
	Pet shops				
23.167	New		130.00	134.00	N
23.168	Renewal		108.00	111.00	N

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
24	Licensing Act 2003 (set centrally by Secretary of State for Culture, Media and Sport)				
	The Secretary of State can alter fee levels at any time by means of amending regulations and fee levels will be monitored to ensure that they are enabling licensing authorities to recover fully their costs. If it proves necessary to raise the fees in the future, they would be increased. Similarly, the fees could be reduced if experience showed that they had been set too high.				
	Premises licenses				
24.001	New application & variation	Band A	100.00	100.00	N
24.002		Band B	190.00	190.00	N
24.003		Band C	315.00	315.00	N
24.004		Band D	450.00	450.00	N
24.005		Band E	635.00	635.00	N
	The Government has used the non-domestic rateable value (NDRV) as the means of allocating premises to fee bands. NDRV is considered the fairest method of allocating fee bands because it:				
24.006	Application for minor variation of licence (fixed by statute)		N/A	89.00	N
24.007	Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.	Band D x2	900.00	900.00	N
24.008		Band E x3	1,905.00	1,905.00	N
24.009	Annual charge *	Band A	70.00	70.00	N
24.010		Band B	180.00	180.00	N
24.011		Band C	295.00	295.00	N
24.012		Band D	320.00	320.00	N
24.013		Band E	350.00	350.00	N
24.014	Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.	Band D x2	640.00	640.00	N
24.015		Band E x3	1,050.00	1,050.00	N
	Club premises certificates				
24.016	New application and variation	Band A	100.00	100.00	N
24.017		Band B	190.00	190.00	N
24.018		Band C	315.00	315.00	N
24.019		Band D	450.00	450.00	N
24.020		Band E	635.00	635.00	N
24.021	Annual Charge	Band A	70.00	70.00	N
24.022		Band B	180.00	180.00	N
24.023		Band C	295.00	295.00	N
24.024		Band D	320.00	320.00	N
24.025		Band E	350.00	350.00	N
	<i>*There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of The Licensing Act 2003 (Fees) Regulations 2005</i>				
	Additional Premises Licence fee				
24.026	Number in attendance at any one time	5,000 to 9,999	1,000.00	1,000.00	N
24.027		10,000 to 14,999	2,000.00	2,000.00	N
24.028		15,000 to 19,999	4,000.00	4,000.00	N
24.029		20,000 to 29,999	8,000.00	8,000.00	N
24.030		30,000 to 39,999	16,000.00	16,000.00	N
24.031		40,000 to 49,999	24,000.00	24,000.00	N
24.032		50,000 to 59,999	32,000.00	32,000.00	N
24.033		60,000 to 69,999	40,000.00	40,000.00	N
24.034		70,000 to 79,999	48,000.00	48,000.00	N
24.035		80,000 to 89,999	56,000.00	56,000.00	N
24.036		90,000 and over	64,000.00	64,000.00	N

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
	Additional annual fee payable, if applicable				
24.037	Number in attendance at any one time	5,000 to 9,999	500.00	500.00	N
24.038		10,000 to 14,999	1,000.00	1,000.00	N
24.039		15,000 to 19,999	2,000.00	2,000.00	N
24.040		20,000 to 29,999	4,000.00	4,000.00	N
24.041		30,000 to 39,999	8,000.00	8,000.00	N
24.042		40,000 to 49,999	12,000.00	12,000.00	N
24.043		50,000 to 59,999	16,000.00	16,000.00	N
24.044		60,000 to 69,999	20,000.00	20,000.00	N
24.045		70,000 to 79,999	24,000.00	24,000.00	N
24.046		80,000 to 89,999	28,000.00	28,000.00	N
24.047		90,000 and over	32,000.00	32,000.00	N
	Other fees				
	Licensing Authorities will also be able to charge other fees in relation to their duties, most notably for temporary events and personal licences.				
24.048	Application for the grant or renewal of a personal licence		37.00	37.00	N
24.049	Temporary event notice		21.00	21.00	N
24.050	Theft, loss, etc. of premises licence or summary		10.50	10.50	N
24.051	Application for a provisional statement where premises being built etc.		315.00	315.00	N
24.052	Notification of change of name or address		10.50	10.50	N
24.053	Application to vary licence to specify individual as premises supervisor		23.00	23.00	N
24.054	Application for transfer of premises licence		23.00	23.00	N
24.055	Interim authority notice following death etc. of licence holder		23.00	23.00	N
24.056	Theft, loss etc. of certificate or summary		10.50	10.50	N
24.057	Notification of change of name or alteration of rules of club		10.50	10.50	N
24.058	Change of relevant registered address of club		10.50	10.50	N
24.059	Theft, loss etc. of temporary event notice		10.50	10.50	N
24.060	Theft, loss etc. of personal licence		10.50	10.50	N
24.061	Duty to notify change of name or address		10.50	10.50	N
24.062	Right of freeholder recto to be notified of licensing matters		21.00	21.00	N
24.063	Temporary Use Notice (Gambling Act) - Fee (*see note below)		500.00	500.00	N
	- Copy of Notice (*see note below)		25.00	25.00	N
	<i>* Note - Additional fee added since the original budget consultation period. (Regulations prescribing the fees for this licence were not laid by Government until Dec. 2007)</i>				
	Sex establishments				
24.064	Deposit		895.00	918.00	N
24.065	Initial Application		9,160.00	9,389.00	N
24.066	Subsequent Fee		N/A	1,000.00	N
24.067	Transfer or variation		575.00	590.00	N
	Street trading consents - annual				
24.068	Administration fee for unsuccessful applicants		43.50	90.00	N
	Day rate for occasional street trading		N/A	180.00	N
	Ice cream vehicles				
24.069	- annual		1,085.00	1,113.00	N
24.070	- seasonal	Apr - Sep	711.00	729.00	N
	Hot food units - Town Centre only				
24.071	Up to 3 square metres		N/A	3,000.00	N
24.072	- up to 6 square metres fixed site		7,072.00	7,249.00	N
24.073	- between 6 and 12 square metres fixed site		8,791.00	9,011.00	N
24.074	- mobile		7,072.00	7,249.00	N

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
	Hot food units - Outside Town Centre				
24.075	Up to 3 square metres		N/A	2,000.00	N
24.076	- 3 to 6 square metres fixed site		N/A	3,000.00	N
24.077	- between 6 and 12 square metres fixed site		N/A	4,100.00	N
24.078	- Mobile food unit		4,000.00	4,100.00	N
	Mobile and static Units				
24.079	Mobile Unit - Hot drinks only		n/a	4,000.00	N
	Flower stalls - prime sites (to include Promenade and High Street between Pittville Street and Bath Road)				
24.080	Up to 3 square metres		N/A	2,000.00	N
24.081	- between 3 and 6 square metres		3,670.00	3,762.00	N
24.082	- between 6 and 12 square metres		4,587.00	4,702.00	N
24.083	- between 12 and 18 square meters		5,354.00	5,488.00	N
	Flower stalls - secondary sites				
24.084	Up to 3 square metres		N/A	1,500.00	N
24.085	- between 3 and 6 square metres		2,936.00	3,010.00	N
24.086	- between 6 and 12 square metres		3,670.00	3,762.00	N
24.087	- between 12 and 18 square meters		4,462.00	4,574.00	N
	Other stalls or units - prime sites (to include Promenade and High Street between Boots Corner and Bath Road, including sites up to 20 metres away from Promenade and High Street)				
24.088	Up to 3 square metres		N/A	3,000.00	N
24.089	- between 3 and 6 square metres		3,670.00	3,762.00	N
24.090	- between 6 and 12 square metres		4,587.00	4,702.00	N
	Other stalls or units - secondary sites				
24.091	Up to 3 square metres		N/A	2,000.00	N
24.092	- between 3 and 6 square metres		2,936.00	3,010.00	N
24.093	- between 6 and 12 square metres		3,670.00	3,762.00	N
	Markets				
24.094	Christmas Market		596.00	611.00	N
24.095	Suffolk Street Traders and Montpellier Profile Group		186.00	191.00	N
24.096	Continental Market		308.00	316.00	N
24.097	Arts and Crafts Market		N/A	191.00	N
24.098	Farmers Market		180.00	191.00	N
25	<u>Lifeline (inclusive of VAT)</u>				
25.001	Weekly Rental of Lifeline alarm unit		3.50	3.50	Y
26	<u>Local Plan (inclusive of VAT)</u>				
	Cheltenham Borough Local Plan Second Review	Postage & Packing			
26.001	Inspector's Report (March 2005)	1.75	4.40	4.50	Y
26.002	Cheltenham Borough Local Plan Second Review (Adopted July 2006)*	0.90	7.30	7.50	Y
26.003	Cheltenham Borough Local Plan Second Review Proposals Map (Adopted July 2006)	-	3.10	3.20	Y
	Cheltenham Borough Local Plan Second Review AND Proposals Map		10.15	10.40	Y
	Adopted Supplementary Planning Guidance				
26.004	Signs and Advertisements on Listed Buildings in Commercial Use (adopted 1997)	0.30	1.05	1.10	Y
26.005	Travel Plans (adopted April 2003)	0.30	1.05	1.10	Y
26.006	Planning Obligations (adopted April 2003)	0.30	1.05	1.10	Y
26.007	Play Space in Residential Areas (adopted April 2003)	0.30	1.05	1.10	Y
26.008	Amenity Space (adopted April 2003)	0.30	1.05	1.10	Y
26.009	Security and Crime Prevention (adopted April 2003)	0.30	1.05	1.10	Y

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
26.010	Telecommunications Masts, Antennas and Base Stations (April 2003)	0.30	1.05	1.10	Y
26.011	Flooding and Sustainable Drainage Systems (adopted April 2003)	0.30	1.05	1.10	Y
26.012	Sustainable Developments (adopted April 2003)	0.30	1.05	1.10	Y
26.013	Sustainable Buildings (adopted April 2003)	0.30	1.05	1.10	Y
26.014	Affordable Housing (July 2004)	0.30	1.05	1.10	Y
26.015	Planning Obligations: Transport (July 2004)	0.30	1.05	1.10	Y
26.016	Submission of Planning Applications (July 2004)	0.30	1.05	1.10	Y
26.017	Landscaping in New Developments (July 2004)	0.30	1.05	1.10	Y
26.018	Public Art (July 2004)	0.30	1.05	1.10	Y
26.019	Residential Alterations and Extensions (July 2004)	0.30	1.05	1.10	Y
26.020	Character Statement for the Prestbury Conservation Area	0.22	1.10	1.15	Y
26.021	Character Statement for the Poets Conservation Area	0.22	1.10	1.15	Y
26.022	Character Statement for the Bafford Conservation Area	0.22	1.10	1.15	Y
26.023	Character Statement for the St Mary's Conservation Area	0.22	1.10	1.15	Y
26.024	Character Statement for the Cudnall Street Conservation Area	0.22	1.10	1.15	Y
Adopted Development Briefs					
26.025	St.Margaret's Development Brief (adopted Jan 1999)	0.50	2.10	2.15	Y
26.026	Chelt. Spa Railway Station Development Brief (April 2000)	0.50	2.10	2.15	Y
26.027	The Park Design & Development Brief (adopted May 2000)	0.50	2.10	2.15	Y
26.028	Outer West Development Brief (adopted Sept 2000)	0.50	2.10	2.15	Y
26.029	Gloucester Place, Sherborne Place & Fairview Road Development Brief (Adopted April 2001)	0.50	2.10	2.15	Y
Local Development Framework					
26.030	Statement of Community Involvement	0.53	16.90	17.30	Y
26.031	Local Development Scheme	0.53	31.10	31.90	Y
26.032	Annual Monitoring Report	0.53	28.95	29.70	Y
26.033	Waste Minimisation SPD (September 2006)		Contact Gloucestershire County Council		
26.034	Gloucester, Cheltenham, Tewkesbury Joint Core Strategy Issues and Key Questions, November 2009-February 2010	1.24	5.00	5.10	Y
Adopted Supplementary Planning Documents					
26.035	Shop front Design Guide (adopted February 2007)	0.53	15.30	15.70	Y
26.036	Central Conservation Area (Bayshill) Character Appraisal and Management Plan	0.53	26.20	26.90	Y
26.037	Central Conservation Area (Montpellier) Character Appraisal and Management Plan	0.53	34.95	35.80	Y
26.038	Central Conservation Area (Old Town) Character Appraisal and Management Plan	0.53	25.10	25.70	Y
26.039	Swindon Village Conservation Area Character Appraisal and Management Plan	0.53	24.95	25.60	Y
26.040	Index of Buildings of Local Interest	0.53	12.00	12.30	Y
Other Documents					
26.041	Donaldsons Cheltenham Town Centre Study (February 1996)	2.20	7.45	7.65	Y
26.042	Donaldsons Cheltenham Town Centre Study (May 2002)	0.95	5.35	5.50	Y
26.043	Residential Land Availability (all copies)	0.95	5.35	5.50	Y
26.044	Urban Capacity Study (2004)	0.70	3.20	3.30	Y
26.045	Land at Farm Lane/Church Road, Leckhampton: Landscape and Visual Appraisal	0.95	5.35	5.50	Y
26.046	Gloucestershire Landscape Character Assessment (January 2006)		Contact Gloucestershire County Council		
26.047					
26.048	DPDS Cheltenham Retail and Leisure Study (December 2006)	6.50	52.15	53.45	Y
26.049	AERC Cheltenham Green Belt Review (March 2007)	1.86	69.75	71.50	Y
26.050	Nathaniel Lichfield and Partners Employment Land Review (September 2007)	2.11	35.20	36.10	Y
NB: Postage & Packing added to prices in accordance with actual postal weights per					

Ref.	Description	09/10	10/11	Vatable	
		Current Charges £	Proposed Charges £	Y/N	
27	Miscellaneous Properties				
	Property Rents				
27.001	Agreed with tenants - determined by leases	n/a	n/a		
	Regent Arcade Rents				
27.002	Agreed with tenants - determined by leases	n/a	n/a		
28	Municipal Offices				
	Lettings				
28.001	2004 Decision made not to charge for lettings due to VAT cost implications.	n/a	n/a		
29	Neighbourhood Regeneration				
29.001	06/07 Statutory License (Housing Act 2004)	Charge per property	£370 plus cost recovery	£370 plus cost recovery	N
29.002	06/07 Formal Notices - Housing Standards Officer - Charged on a cost recovery basis, based on time recording and hourly rates of officers.		Recover actual costs incurred	Recover actual costs incurred	N
30	Outdoor Recreation (inclusive of VAT)				
30.001	Adult Football with changing rooms	38.60	39.55	Y	
30.002	Pitch only	19.95	20.45	Y	
30.003	Junior football with changing rooms	20.90	21.40	Y	
30.004	Junior football pitch only	18.65	19.10	Y	
30.005	Rugby with changing rooms	38.60	39.55	Y	
30.006	Adult Cricket Weekends	40.35	41.35	Y	
30.007	Tea Rooms	8.30	8.50	Y	
30.008	Pavilions (per session)	£9.40 per hour	£9.65 per hour	Y	
30.009	Playgroups per session	9.85	10.10	Y	
30.010	Playgroup Swindon Village	7.95	8.15	Y	
30.011	Tennis per hour per court	5.30	5.45	Y	
30.012	Tennis half hour " "	2.65	2.70	Y	
30.013	Tennis OAP/Jnr. " "	3.05	3.10	Y	
30.014	Fishing Adult all day	5.60	5.75	Y	
30.015	Fishing OAP/Jnr all day	3.35	3.45	Y	
30.016	Golf Adult	4.60	4.70	Y	
30.017	Golf OAP/Jnr	3.20	3.30	Y	
30.018	Equipment Hire - Irons	1.90	1.95	Y	
30.019	Golf Balls (each)	0.65	0.65	Y	
30.020	Fishing Permits	6.20	6.35	Y	
30.021	Boating - Rowing 1 hr	8.95	9.15	Y	
30.022	Rowing half an hour	5.60	5.75	Y	
30.023	Juniors under 10, half an hour	3.35	3.45	Y	
30.024	Housing Rents - Tramway Cottages per month	201.30	456.99	Y	
30.025	Housing Rents - Montpellier Lodge per month	251.60	257.90	Y	
30.026	Housing Rents - Cemetery Lodge per month	301.90	309.45	Y	
30.027	Housing Rents - 2 Nursery Houses per wk	15.45	15.85	Y	
	Event Daily Charges for Parks, Gardens & Playing fields				
	Montpellier Gardens:-				
30.028	Commercial	505.00	515.00	N	
30.029	Non-commercial	250.00	DELETED	N	
30.030	Registered Charity	197.00	202.25	N	
30.031	Community	33.00	33.75	N	
	Sandford Park				
30.032	Commercial	505.00	515.00	N	
30.033	Non-commercial	250.00	DELETED	N	
30.034	Registered Charity	197.00	202.25	N	
30.035	Community	33.00	33.75	N	
	Pittville park				
30.036	Commercial	505.00	515.00	N	
30.037	Non-commercial	250.00	DELETED	N	
30.038	Registered Charity	197.00	202.25	N	
30.039	Community	33.00	33.75	N	

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
	Imperial Gardens - Hard standing Area			
30.040	Commercial	250.00	256.15	N
30.041	Non-commercial	126.00	DELETED	N
30.042	Registered Charity	99.00	101.15	N
30.043	Community	33.00	33.75	N
	Imperial Gardens - Whole Gardens			
30.044	Commercial	505.00	515.00	N
30.045	Non-commercial	250.00	DELETED	N
30.046	Registered Charity	197.00	101.15	N
30.047	Community	33.00	33.75	N
	Other Areas			
30.048	Commercial	250.00	256.15	N
30.049	Non-commercial	126.00	DELETED	N
30.050	Registered Charity	99.00	101.15	N
30.051	Community	33.00	33.75	N
	Set-Up Charge	50% of daily charge		
31	<u>Pest Control Fees (inclusive of VAT)</u>			
	Charges may vary depending on how many rooms need to be treated			
	Standard Prices			
31.001	Ants (minimum charge)	60.00	60.00	Y
31.002	Bedbugs	82.00	85.00	Y
31.003	Bedbugs - heavy infestation		£85.00 first hour + £41.00 for sub hrs	
31.004	Beetles (minimum charge)	58.00	60.00	Y
31.005	Booklice	57.00	60.00	Y
31.006	Carpet beetles and moths	62.00	60.00	Y
31.007	Cockroaches	50.00	60.00	Y
31.008	Flies (house and cluster) minimum charge	57.00	60.00	Y
31.009	Fleas 1 - 3 rooms	64.00	70.00	Y
31.010	Fleas 4 rooms + (minimum charge)	77.00	90.00	Y
31.011	Mice (includes 2 visits)	46.00	48.00	Y
31.012	Rats (includes 2 visits)	47.00	48.00	Y
31.013	Silverfish	40.00	60.00	Y
31.014	Squirrels includes up to 5 visits	87.00	105.00	Y
31.015	Wasps	50.00	50.00	Y
31.016	Woodlice (minimum charge)	57.00	60.00	Y
	Prices for people on Income Support			
31.017	Ants (minimum charge)	30.00	30.00	Y
31.018	Bedbugs	46.00	30.00	Y
31.019	Bedbugs - heavy infestation		£42.50 first hour + £21.25 for sub hrs	
31.020	Beetles (minimum charge)	30.00	30.00	Y
31.021	Booklice	30.00	30.00	Y
31.022	Carpet beetles and moths	30.00	30.00	Y
31.023	Cockroaches	22.00	30.00	Y
31.024	Flies (house and cluster) minimum charge	30.00	30.00	Y
31.025	Fleas 1 - 3 rooms	32.00	30.00	Y
31.026	Fleas 4 rooms + (minimum charge)	37.00	45.00	Y
31.027	Mice (includes 2 visits)	22.00	24.00	Y
31.028	Rats (includes 2 visits)	22.00	24.00	Y
31.029	Silverfish	22.00	30.00	Y
31.030	Squirrels includes up to 5 visits	45.00	45.00	Y
31.031	Wasps	22.00	22.50	Y
31.032	Woodlice (minimum charge)	29.00	30.00	Y

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
	Commercial or business customer (no pest control contract with the council)			
31.033	Ants (minimum charge)	70.00	75.00	Y
31.034	Cockroaches	£70 initial visit £34 revisit	£85.00 first hour + £41.00 for sub hrs	Y
31.035	Bedbugs - heavy infestation		£100.00 first hour + £50.00 for sub hrs	Y
31.036	Flies (house and cluster) minimum charge	From £56	From £60	Y
31.037	Fleas (minimum charge)	From £68	From £70	Y
31.038	Mice (includes 2 visits)	58.00	60.00	Y
31.039	Rats (includes 2 visits)	58.00	60.00	Y
31.040	Wasps	50.00	50.00	Y
31.041	Woodlice (minimum charge)	From £57	From £60	Y
31.042	Survey Fee - Standard	18.00	20.00	Y
31.043	Survey Fee - Income Support	12.00	10.00	Y
32	<u>Planning Fees</u> The Town and Country Planning Act 1990 The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) (England) Regulations 2005 require that fees shall be paid in respect of planning and advertisement applications. Fees are payable when applications are made to the Local Planning Authority	Set nationally	Set nationally	N
33	<u>Pollution Control Fees</u>			
33.001		Officer time - fee wage + 30%		N
33.002		Contractor fees - at cost		N
34	<u>Pump Room</u> Hall Lettings - 30% discount available for Charities			
	<u>Daytime (8am - 5pm)</u>			
34.001	Monday - Thursday	85.00	90.00	N
34.002	Friday/Sunday & Bank Holidays	130.00	135.00	N
	<u>Evening (5pm - midnight)</u>			
34.003	Monday - Thursday	110.00	115.00	N
34.004	Friday/Sunday & Bank Holidays	160.00	165.00	N
	<u>Midnight to 8am</u>			
34.005	Monday - Thursday	185.00	190.00	N
34.006	Friday/Sunday & Bank Holidays (Minimum of 3 hours hire)	185.00	190.00	N
	<u>Exclusive all day hire</u>			
34.007	Monday - Thursday	1,050.00	1,100.00	N
34.008	Friday - Sunday & Bank Holidays	1,550.00	1,600.00	N
	<u>Upstairs Rooms Lettings</u>			
	<u>West Room</u>			
34.009	Daytime (9am - 5pm)	35.00	35.00	N
34.100	Evening (5pm - Midnight)	45.00	50.00	N
34.011	Midnight - 7.30am	By arrangement	By arrangement	N
	<u>Oval Room</u>			
34.012	Daytime (9am - 5pm)	35.00	35.00	N
34.013	Evening (5pm - Midnight)	45.00	50.00	N
34.014	Midnight - 7.30am (Minimum of 3 hours hire) evening Oval & West Room	By arrangement	By arrangement	N
	<u>Internal lettings</u>			
34.015	Charged at Charities rate	See above	See above	N

Ref.	Description	09/10	10/11	Vatable	
		Current Charges £	Proposed Charges £	Y/N	
	Wedding Hire				
34.016	Ceremony only (1 1/2 hours) - in Apse	430.00	450.00	N	
34.017	Ceremony only (1 1/2 hours) - in Main Room	530.00	550.00	N	
34.018	Reception (including ceremony if required)	1,900.00	2,275.00	N	
	Piano Hire (excluding VAT)				
34.019	Charged per event excludes £70 piano tune	155.00	150.00	Y	
34.020	Upright - Free	n/a	No Charge	N	
34.021	Piano Tuning	n/a	charged at cost	Y	
	Catering Commission (excluding VAT)				
34.022	Internal catering	0%	0%		
34.023	Public food catering	12.5%	12.5%	Y	
34.024	Liquor/hospitality catering	15%	15%	Y	
	Car Parking Charges (including VAT)				
34.025	Raised during Race Week by PPR Staff - charged per day	5.00	5.00	Y	
	Shop				
34.026	Trading winding down - only restocking postcards	n/a	n/a		
	Events				
	Ceroc				
34.027	Hall hire (Special rate for Mon & Wed rate only) - currently £250 Normal rates for other nights	260.00	260.00	N	
	Flower Club				
34.028	Hall hire (once a month)	290.00	300.00	N	
	Box Office Commission (excluding VAT)				
34.029	Events charged hall hire plus Box Office Commission received on ticket sales	10%	10%	Y	
35	<u>Leisure @ (including VAT where applicable)</u> <u>excl. VAT when a booking of 10 or more session is made by an affiliated club *</u>				
35.001	Main Pool Hire	Std	96.00	99.00	Y*
35.002	Teaching Pool Hire	Std	59.00	60.50	Y*
35.003	Diving Pool Hire	Std	37.50	38.50	Y*
35.004	Main Pool Single Lane Hire	Std	16.00	16.50	Y*
35.005	Sports Hall Whole Hire	Std	72.00	75.00	Y*
35.006	Sports Hall Half Hire	Std	36.00	37.50	Y*
35.007	Sports Hall Quarter Hire	Std	18.00	18.75	Y*
35.008	Cricket Hall	Std	TBA	37.50	Y*
35.009	Dance Studio Hire	Std	32.50	35.00	Y*
35.010	Lakeside suite	Std	22.00	22.50	N
35.011	Lakeside suite 4 hours	Std	48.50	50.00	N
35.012	Lakeside suite 8 hours	Std	80.00	82.00	N
35.013	Multi Activity Studio	Std	32.50	33.50	Y*
35.014	POW Small Room 1 hour	Std	9.00	9.50	N
35.015	POW Small Room 4 hour	Std	27.00	28.00	N
35.016	POW Small Room 8 hour	Std	40.00	41.00	N
35.017	POW Meeting Room 1 hour	Std	16.00	16.50	N
35.018	POW Meeting Room 4 hours	Std	42.50	43.50	N
35.019	POW Meeting Room 8 hours	Std	64.50	65.00	N
35.020	POW hire Mon to Fri	Std	36.50	37.50	Y*
35.021	POW hire Sat/Sun bank holidays	Std	36.50	37.50	Y*
35.022	POW Schools 4 hrs	Std	98.50	100.00	Y*
35.023	POW school 8 hrs	Std	196.50	200.00	Y*
35.024	POW Schools set up	Std	82.50	84.50	Y*
35.025	POW County Clubs set up	Std	82.50	84.50	Y*
35.026	5-a-side in sports hall	Std	36.00	37.50	Y*
35.027	Basketball	Std	36.00	37.50	Y
35.028	Badminton	Std	7.70	8.00	Y
35.029	Social Badminton per person	Std	2.00	2.20	Y
35.030	Table Tennis	Std	7.70	8.00	Y
35.031	Table Tennis off peak	Concession	2.00	2.50	Y
35.032	Squash	Std	7.00	7.20	Y
35.033	Squash off peak	Concession	2.00	2.20	Y
35.034	Bowls	Std	7.70	8.00	Y
35.035	Short tennis	Std	7.70	8.00	Y
35.036	Spectator	Std	1.00	1.50	Y
35.037	Exercise to music classes	Std	5.20	5.35	N
35.038	Exercise to music classes	Concession	3.85	4.00	N
35.039	Active Life	Std	3.20	3.30	N
35.040	Active Life 2 activities	Std	5.20	5.35	N
35.041	Bodywaves	Std	5.20	5.35	N

Ref.	Description		09/10	10/11	Vatable
			Current Charges £	Proposed Charges £	Y/N
35.042	Baby Gym	Std	3.60	3.70	N
35.043	12 x Swim Book	Std	35.00	36.00	Y
35.044	12 x Swim Book	Concession	19.50	20.00	Y
35.045	Spectator	Std	1.10	1.50	Y
35.046	Shower	Std	1.00	1.50	Y
35.047	Ed Swim Slot	Std	42.00	44.00	N
35.048	12 x Track	Std	26.00	27.00	Y
35.049	12 x Track	Concession	16.00	17.00	Y
35.050	Adult Swim	Std	3.50	3.60	Y
35.051	concession off peak adult swim	Concession	1.00	1.00	Y
35.052	Junior Swim	Std	1.95	2.00	Y
35.053	Concession peak swim	Std	1.95	2.00	Y
35.054	Family 3 swim (1 adult + 2 children)	Std	3.50	3.60	Y
35.055	Family 4 Swim (2 adults + 2 children)	Std	7.00	7.20	Y
35.056	Gym Adult	Std	6.20	6.40	Y
35.057	Gym Adult Concession	Concession	4.65	4.70	Y
35.058	Gym off peak	Std	2.00	2.00	Y
35.059	Gym Induction	Std	10.50	11.00	Y
35.060	POW spectator	Std	1.10	1.50	Y
35.061	POW track adult	Std	2.60	2.70	Y
35.062	POW track off peak	Concession	1.00	1.10	Y
35.063	POW track child	Std	1.60	1.70	Y
35.064	Lost card	Std	3.00	5.50	Y
35.065	Equipment hire	Std	1.00	1.00	Y
35.066	Deposit on equipment	Std	10.00	10.00	N
35.067	One to One Swim lessons Adult	Std	20.00	21.00	N
35.068	One to One Swim lessons Child	Std	16.50	17.00	N
35.069	Ducklings swim course	Std	50.50	53.00	N
35.070	Non swim course 1	Std	50.50	53.00	N
35.071	Non swim course 2	Std	50.50	53.00	N
35.072	Beginner swim course	Std	50.50	53.00	N
35.073	Dolphin swim course	std	50.50	53.00	N
35.074	Improver 1 swim course	Std	50.50	53.00	N
35.075	Improver 2 swim course	Std	50.50	53.00	N
35.076	Advanced 1 swim course	Std	50.50	53.00	N
35.077	Advanced 2 swim course	Std	50.50	53.00	N
35.078	Trampolining 5-9yrs course	Std	61.00	63.00	N
35.079	Trampolining 10-16yrs course	Std	61.00	63.00	N
35.080	Trampolining Adult	Std	61.00	63.00	N
35.081	Pre School Gym 18m -3yrs	Std	61.00	63.00	N
35.082	Pre School Gym 3-5yrs	Std	61.00	63.00	N
35.083	Gymnastics	Std	61.00	63.00	N
35.084	Crash Gymnastics	Std	29.50	30.50	N
35.085	Crash trampolining	Std	29.50	30.50	N
35.086	Child Dive course	Std	61.00	63.00	N
35.087	Teen Dive	Std	61.00	63.00	N
35.088	Adult Dive	Std	61.00	63.00	N
35.089	Introduction fee	Std	25.00	26.00	Y
35.090	Contracted single membership	Std	37.75	38.70	Y
35.091	12 Month Contracted joint	Std	68.00	70.70	Y
35.092	Concession	Std	30.00	31.00	Y
35.093	Non contract membership	Std	45.50	47.00	Y
35.094	Non contract joint	Std	82.00	84.00	Y
35.095	Annual single	Std	377.50	387.00	Y
35.096	Annual concession	Std	300.00	310.00	Y
35.097	Annual joint	Std	680.00	700.00	Y
35.098	Concession card	Std	5.20	5.50	Y
35.099	Sports Party	Std	50.00	51.00	Y
35.100	Splash Party	Std	65.00	66.00	Y
35.101	Soft Play Party	Std	45.00	46.00	Y

Ref.	Description	09/10	10/11	Vatable	
		Current Charges £	Proposed Charges £	Y/N	
36	<u>Seat Sponsorship</u>				
36.001	Charge = actual cost of seat and installation	Recharge Actual Costs	Recharge Actual Costs	Y	
37	<u>Shopmobility (plus VAT where applicable)*</u>				
	Hire Charges				
37.001	Wheelchair Hire	Returnable deposit	25.00	25.00	N
37.002	Wheelchair Hire charge per week		8.50	9.35	Y*
37.003	Scooter Hire - overnight hire only (per week)		25.50	28.00	Y*
37.004	Scooter Hire - overnight / long term hire	Returnable deposit	100.00	100.00	N
37.005	Annual Registration Fee - Scooters/Wheelchairs		12.75	14.00	Y*
37.006	Daily Hire Fee (max. 3trx/annum) Scooters/Wheelchairs		4.25	4.70	Y*
37.007	Insurance Fee - Scooters/Wheelchairs (Annual)		3.00	3.30	N
37.008	Insurance Fee - Scooters/Wheelchairs (Daily Rate)		1.00	1.10	N
37.009	Insurance Fee - Scooters long term hire (per week)		n/a	3.30	N
37.010	Insurance Fee - Wheelchairs long term hire (per week)		n/a	1.10	N
38	<u>Stanton Room Lettings</u>				
	Quarterly lettings received from GCC based on amount of hall hire received in period.				
38.001	Weekdays 9am - 5pm - per hour £9.50	Std	21.00	15.00	N
38.002	Weekdays 5pm - 10pm - per hour £9.50	Std	26.00	15.00	N
38.003	Weekends - per hour £10.45	Std	26.00	15.00	N
38.004	Discount for Local Organisations Par £10 per session @ 09/10		30%	30%	N
	CCTV Income				
39	<u>Street Care (excluding VAT)</u>				
39.001	Private Call out	Response out of hours	85.00	90.00	Y
40	<u>TIC</u>				
	Shop Sales				
40.001	Set at commercially viable mark up value.		n/a	n/a	Y
	Bookings Commission				
40.002	Set at 8% + VAT as Industry Standard - CBC set at 10% + VAT for ease, therefore increases with increased cost of hotel bookings etc.		n/a	n/a	Y
	Event Tickets				
40.003	Dependent on event, some events give commission but is decided by events organisers.		n/a	n/a	Y
	Ticket Booking Fees				
40.004	Can be £5/£7 but more often NIL - varies with type & value of event - decided with events organisers.		n/a	n/a	Y
41	<u>Town Hall Commission</u>				
41.001	Programme/Merchandise % (hirer's own sellers)		15% + VAT	15% + VAT	Y
41.002	Gross Box Office Receipts up to £5,000		10% + VAT	10% + VAT	Y
41.003	Gross Box Office Receipts over £5,000		12.5% + VAT	12.5% + VAT	Y
41.004	Credit Card Charges		At Cost	At Cost	N
	Main Hall (including all Side Rooms) Lettings				
	30% discount available for Charities				
	<u>Daytime up to 5pm (per hour)</u>				
41.005	Monday - Thursday		185.00	190.00	N
41.006	Friday		280.00	290.00	N
41.007	Saturday		280.00	290.00	N
41.008	Sunday/Public Holidays		280.00	290.00	N

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
	<u>Evening after 5pm (per hour)</u>			
41.009	Monday - Thursday	285.00	295.00	N
41.010	Friday	390.00	400.00	N
41.011	Saturday	390.00	400.00	N
41.012	Sunday/Public Holidays	390.00	400.00	N
	<u>After Midnight</u>			
41.013	Monday - Thursday	405.00	415.00	N
41.014	Friday	430.00	440.00	N
41.015	Saturday	430.00	440.00	N
41.016	Sunday/Public Holidays	430.00	440.00	N
	<u>Daily Rate (after Midnight by negotiation)</u>			
41.017	Monday - Thursday	2,500.00	2,600.00	N
41.018	Friday - Sunday / Public Holiday	3,500.00	3,600.00	N
	<u>Get in/Get out (on day of event)</u>			
41.019	8 am - Midnight (per hour)	125.00	130.00	N
41.020	After Midnight (per hour)	330.00	340.00	N
	<u>Get in/Get out (previous or following day)</u>			
41.021	8 am - Midnight	830.00	850.00	N
41.022	After Midnight	1,700.00	1,745.00	N
	Side Rooms Lettings			
	<u>Pillar Room</u>			
41.023	Monday - Friday (per hour)	75.00	80.00	N
41.024	Saturday/Sunday (per hour)	120.00	125.00	N
41.025	Daily Rate (Monday - Friday)	495.00	510.00	N
41.026	Daily Rate (Saturday/Sunday)	610.00	625.00	N
	<u>Drawing Room</u>			
41.027	Monday - Friday (per hour)	60.00	65.00	N
41.028	Saturday/Sunday (per hour)	110.00	115.00	N
41.029	Daily Rate (Monday - Friday)	385.00	395.00	N
41.030	Daily Rate (Saturday/Sunday)	495.00	510.00	N
	<u>Conference Suite A or B</u>			
41.031	Monday - Friday (per hour)	45.00	50.00	N
41.032	Saturday/Sunday (per hour)	60.00	65.00	N
41.033	Daily Rate (Monday - Friday)	165.00	170.00	N
41.034	Daily Rate (Saturday/Sunday)	225.00	230.00	N
	<u>Both Conference Suites</u>			
41.035	Monday - Friday (per hour)	60.00	65.00	N
41.036	Saturday/Sunday (per hour)	85.00	90.00	N
41.037	Daily Rate (Monday - Friday)	280.00	290.00	N
41.038	Daily Rate (Saturday/Sunday)	330.00	340.00	N
	<u>Get in/Get out (same day)</u>			
41.039	Monday - Friday (per hour)	30.00	35.00	N
41.040	Saturday/Sunday (per hour)	45.00	50.00	N
	NB. Minimum three hour hire charge taken from start of event. Parts of hour are charged at full hourly rate. Get in Time - charged from entering the premises to the time the doors open to the public.			
	Internal Lettings			
41.041	Charged at the charitable rates noted above.			
	Catering Commission (excluding vat)			
41.042	Internal catering	0%	0%	
41.043	Public food catering	12.5%	12.5%	Y
41.044	Liquor/hospitality catering	15%	15%	Y

Ref.	Description	09/10	10/11	Vatable
		Current Charges £	Proposed Charges £	Y/N
	Additional Charges			
	<u>Staging</u>			
41.045	Extension stage	No charge	No charge	
41.046	Use of portable staging	No charge	No charge	
	<u>Pianos/Organ</u>			
41.047	Hire of Steinway Model D Grand Piano	£130 + VAT	£150.00	Y
41.048	Tuning of Steinway Piano	£90 + VAT	Charged at cost	Y
41.049	Hire of Chappell Baby Grand	£65 + VAT	£70.00	Y
41.050	Tuning of Baby Grand Piano	£65 + VAT	Charged at cost	Y
41.051	Hire Kawai Upright Piano	£30 + VAT	£40.00	Y
41.052	Tuning of Upright Piano	£65 + VAT	Charged at cost	Y
41.053	Use of Town Hall Organ	No charge	No charge	
	<u>PA/Lights</u>			
41.054	Use of portable PA	No charge	No charge	
41.055	Use of portable lights	No charge	No charge	
41.056	Use of House PA/mics (including operator)	No charge	No charge	
41.057	Use of House Lighting (including operator)	No charge	No charge	
	<u>Staff</u>			
41.058	Sound Operator	£155 + VAT	Charged at cost	Y
41.059	Lighting Operator	£155 + VAT	Charged at cost	Y
41.060	Follow-spot Operators (per show - max 2)	£80 + VAT	Charged at cost	Y
41.061	Security Staff	£35 + VAT/Hr	Charged at cost	Y
41.062	Cloakroom Attendant (per hour - each)	No charge	No charge	
41.063	Programme/Merchandise sellers (per show - each)	No charge	No charge	
41.064	Show crew	£15 + VAT/Hr	Charged at cost	Y
	<u>Miscellaneous</u>			
41.065	Flip chart + pens (per set)	No charge	No charge	
41.066	Use of balloon net + balloon pump	No charge	No charge	
41.067	Provision and inflation of balloons + use of net	£103.50 + VAT	Charged at cost	Y
41.068	Hire of towels	£2.00 + VAT	No charge	Y
41.069	Replacement of towels	£10.35 + VAT	Charged at cost	Y
41.070	Hire of table cloths (small square)	£1.55 + VAT	Charge set by Fosters	Y
41.071	Hire of table cloths (large rectangular)	£5.15 + VAT	Charge set by Fosters	Y
41.072	Provision of catering	Contract	Contract	Y
42	<u>Waste & Cleansing (plus VAT unless non-vatable)</u>			
42.001	Special Collections	14.00	14.35	N
42.002	Trade Bags	25.53	27.13	Y
42.003	Trade Labels	25.53	27.13	Y
42.004	Garden Bags	2.00	2.00	N
42.005	Delivery Charge of bags/labels	3.57	3.67	Y
42.006	Replacement 190 Ltr Wheelie Bins	38.00	38.95	N
42.007	Replacement 370 Ltr "	80.00	82.00	N
42.008	Replacement 1100 Ltr "	315.00	322.88	N
42.009	To empty 190 Ltr "	4.13	4.85	Y
42.010	To empty 370 Ltr "	4.77	5.80	Y
42.011	To empty 1100 Ltr "	9.28	10.75	Y