

# Cheltenham Borough Council

## Public Inspection Notice - Statement of Accounts 2023/24

**Notice of the Commencement of the Period for the Exercise of Public Rights**  
**The Local Audit and Accountability Act 2014 regulations 26, 27 and 28**  
**The Accounts and Audit Regulations 2015 regulations 14 and 15**  
**Local Audit (Public Access to Documents) Act 2017**

The period for the exercise of public rights commences on the 3 June 2024 and will conclude at 4pm on the 5 July 2024.

The following documents will be made available:

- The draft Statement of Accounts
- The draft Annual Governance Statement
- The Narrative Report

The Council's accounts are subject to external audit by:

Bishops Fleming LLP,  
10 North Place,  
Cheltenham,  
Gloucestershire,  
GL50 4DW

1. From 9 am on 3 June 2024 to 4pm on 5 July 2024 any person may inspect the accounting records of the Council for the financial year to 31 March 2024, and certain related documents (comprising books, deeds, contracts, bills, vouchers and receipts) by prior arrangement at the address given below. They may also make copies of the accounts and documents.

Executive Director (Finance, Assets & Regeneration)  
Cheltenham Borough Council  
Municipal Offices  
The Promenade  
Cheltenham  
GL50 9SA

2. A person is not entitled to inspect or copy any part of any record or document containing:

- Information which is protected on the grounds of commercial confidentiality
- Personal information

3. From 9 am on 3 June 2024 to 4pm on 5 July 2024 at the request of a local government elector, the local auditor must give the elector, or any representative of the elector, an opportunity to question the auditor about the accounting records of the Council. Please contact the auditor at the address given above to make arrangements to ask any questions.

4. From 9 am on 3 June 2024 to 4pm on 5 July 2024 a local government elector for the area of the Council or his/her representative may object to the Council's accounts asking that the auditor issue a report in the public interest or apply for a declaration that an item of account is unlawful under section 28 of the Local Audit and Accountability Act 2015. Written notice of the proposed objection and the grounds on which it will be made must be sent to the auditor at the address given above and also copied to the Council at the address given in note 1 above.

A comprehensive guide to your rights can be found at:

<https://www.nao.org.uk/code-auditpractice/council-accounts-a-guide-to-your-rights/>

**Dated: 31 May 2024**