

All Fees

Distributing free printed and promotional material fees

Fees are calculated using a points system, details of which [can be found at online](#).

5 points	£66.23
6-10 points	£221.57
11-15 points	£315.49
16+ points	£441.93

Gambling Act 2005

Bingo Club

- New application	£3138.85
- Annual fee	£899.26
- Application to vary	£1572.10
- Application to transfer	£1076.54
- Application for reinstatement	£1076.54
- Application for provisional statement	£3138.85
- Licence application (provisional statement holders)	£1076.54
- Copy of licence	£25.00
- Notification of change	£40.00

Betting Premises Exc. Track

- New application	£2693.50
- Annual fee	£538.27
- Application to vary	£1344.61
- Application to transfer	£1076.54
- Application for reinstatement	£1076.54
- Application for provisional statement	£2693.50
- Licence application (provisional statement holders)	£1076.54
- Copy of licence	£25.00
- Notification of change	£40.00

Track

- New application	£2241.73
- Annual fee	£899.26
- Application to vary	£1120.33
- Application to transfer	£855.47
- Application for reinstatement	£855.47
- Application for provisional statement	£2241.73
- Licence application (provisional statement holders)	£855.47
- Copy of licence	£25.00
- Notification of change	£40.00
- Temporary use notice	£500.00
- Temporary use notice – copy	£25.00

Family Entertainment Centre

- New application	£1795.31
- Annual fee	£674.98
- Application to vary	£899.26
- Application to transfer	£855.47
- Application for reinstatement	£855.47
- Application for provisional statement	£1795.31
- Licence application (provisional statement holders)	£855.47
- Copy of licence	£25.00
- Notification of change	£40.00

Adult Gaming Centre

- New application	£1795.31
- Annual fee	£899.26
- Application to vary	£899.26
- Application to transfer	£1076.54
- Application for reinstatement	£1076.54
- Application for provisional statement	£1795.31
- Licence application (provisional statement holders)	£1076.54
- Copy of licence	£25.00
- Notification of change	£40.00

Large Casino

- New application	£8969.06
- Annual fee	£8969.06
- Application to vary	£4485.60
- Application to transfer	£1928.81
- Application for reinstatement	£1928.81
- Application for provisional statement	£8969.06
- Licence application (provisional statement holders)	£4485.60
- Copy of licence	£25.00
- Notification of change	£40.00

Small Casino

- New application	£3364.20
- Annual fee	£5607.00
- Application to vary	£3924.90
- Application to transfer	£1121.40
- Application for reinstatement	£1121.40
- Application for provisional statement	£5607.00
- Licence application (provisional statement holders)	£3924.90
- Copy of licence	£25.00
- Notification of change	£40.00

Permits

- FEC gaming machine – application fee	£300.00
- FEC gaming machine – renewal fee	£300.00
- Transitional application fee	£100.00
- Prize gaming – application fee	£300.00
- Prize gaming – renewal fee	£100.00
- Transitional application fee	£100.00
- FEC permits – change of name	£25.00
- Copy of permit	£15.00
- Prize gaming permits – change of name	£25.00
- Copy of permit	£15.00
- Notification of intention to make (up to 2) gaming machines available	£50.00

Licensed premises gaming machine permits (more than 2 gaming machines)

- Application – existing operator	£100.00
- Application – new operator	£150.00
- Variation of permit	£100.00
- Transfer of permit	£25.00
- Change of name on permit	£25.00
- Copy of permit	£15.00
- Annual fee	£50.00 payable within 30 days of issue, then annually on anniversary of issue

Club gaming and club machine permits

- Application – existing operator	£100.00
- Application – holder of club premises certificate	£100.00
- Application – new applicant	£200.00
- Renewal – every 10 years	£200.00
- Variation of permit	£100.00
- Copy of permit	£15.00
- Annual fee	£50.00

Lotteries

- Initial registration	£40.00
- Renewal	£20.00

Alcohol, regulated entertainment, late night refreshment (Licensing Act 2003)

Premises licences and club premises certificates – fee based on the non-domestic rateable value of the premises.

	Band A	Band B	Band C	Band D	Band E	Band D* multiplier	Band E* multiplier
New application and variation	£100.00	£190.00	£315.00	£450.00	£635.00	£900.00	£1,905.00
Annual fee	£70.00	£180.00	£295.00	£320.00	£350.00	£640.00	£1,050.00

*Bands D and E only: multiplier applies to premises primarily used for alcohol on-sales

Application for minor variation of a premises licence	£89.00
Application for a personal licence	£37.00
Temporary event notice	£21.00
Application for a provisional statement where premises being built etc.	£315.00
Notification of change of name or address	£11.00
Application to vary licence to specify individual as premises supervisor	£23.00
Application for transfer of premises licence	£23.00
Interim authority notice following death etc. of licence holder	£23.00
Theft, loss etc. of premises licence, certificate, summary, personal licence or temporary event notice	£10.50
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
Right of freeholder etc to be notified of licensing matters	£21.00
Award for Personal Licence Holders – attendance – full day's training	£95.00
Award for Personal Licence Holders – resitting written assessment	£45.00

Objects on the Highway

Pavement Licence

New application	£500.00
Renewal application	£350.00

Advertising / information / promotional / other objects

Administration fee – charity/non-profit (not refundable for unsuccessful applicants)	£66.23
Administration fee – commercial (not refundable for unsuccessful applicants)	£180.63
£/sqm obstructed – charity/non-profit (in addition to administration fee)	£12.04
£/sqm obstructed – commercial (in addition to administration fee)	£36.13
Advertising structures (new and renewal)	£126.44

Pre-application advice services (discretionary)

Type of application	Level of service	
New premises licence	Check and send	£48.40
	Pre-application consultation	£84.70
	Full service – small premises*	£84.70
	Full service – medium/large premises*	£157.30
Full variation of premises licence	Check and send	£48.40
	Pre-application consultation	£84.70
	Full service – small premises*	£84.70
	Full service – medium/large premises*	£157.30
Minor variation of a premises licence	Pre-application consultation	£84.70
	Full service – small premises*	£84.70
	Full service – medium/large premises*	£157.30
Street trading consent	Pre-application consultation	£84.70
	Full service – charity/non-profit	£84.70
	Full service – commercial rate	£157.30
Objects on the highway	Pre-application consultation	£84.70
	Full service – charity/non-profit	£84.70
	Full service – commercial rate	£157.30
Application for a club premises certificate	Check and send	£48.40
	Pre-application consultation	£84.70
	Full service	£84.70

* Small premises normally refers to those that occupy a relatively small floor area or premises where the proposed licensable activities will largely be ancillary to the operation of the premises, for example, independent supermarkets, food led restaurants or beauty salons. Medium or large premises are those that occupy a large area or where licensable activities will form part of the primary operation of the premises.

Scrap Metal Dealer Act 2013

Site Licence

Grant, renewal, and variation to change of site manager	£454.30
Variation other than a change of site manager	£97.43
Copy of a licence	£13.14
Scrap metal dealers (late renewal applications only)	£38.31

Collector's Licence

Grant and renewal of a collector's scrap metal dealer licence	£413.80
Variation	£97.43
Copy of a licence	£13.14

Sexual Establishments

Sex Establishment Licence

Deposit (not refundable)	£1236.74
Initial application (remainder)	£1236.74
Subsequent fee	£633.83
Transfer or variation	£633.83

Sexual Entertainment Licence

Deposit (not refundable)	£2000.00
Initial application (remainder)	£2468.00
Subsequent Fee	£2468.00
Transfer or variation	£898

Street Trading

Administration fee (not refundable for unsuccessful applicants) £114.94

Ice cream vehicles

Annual consent £1384.80

Seasonal consent £920.64

Hot food units – Town Centre only (Core Commercial Area)

Full year £5578.59

Half year £2809.00

Three months £1424.20

Hot food units – outside Town Centre

Full year £3662.87

Half year £1852.23

Three months £945.82

Mobile and static units

Mobile Unit – drinks only £4871.42

Flower stalls – prime sites

(to include Promenade and High Street between Pittville Street and Bath Road)

Full year £4458.71

Half year £2249.61

Three months £1145.06

Flower stalls – secondary sites

Full year £3575.29

Half year £1808.44

Three months £923.93

Other stalls/units – prime sites

(to include Promenade and High Street between Boots Corner and Bath Road, including sites up to 20 metres away from Promenade and High Street)

Full year £4582.41

Half year £2312.01

Three months £1175.71

Monthly £391.90

Day rate £27.37

Other stalls/units – secondary sites

Full year	£3674.91
Half year	£1837.45
Three months	£948.01
Monthly	£316.37
Day rate	£16.42

Hackney Carriage and Private Hire

Vehicle licences

Vehicle licences initial – electronic	£250.00
Vehicles licences renewal – electronic	£250.00
Vehicle transfer or change	£110.00

Driver licences

Private hire – 3-year initial application – electronic	£261.00
Hackney carriage – 3-year initial application – electronic	£261.00
Private hire – 3-yearly renewal – electronic	£261.00

Private hire operators licences (5 year licence)

Micro (1 – 3 cars)	£1514.96
Small (4 – 10 cars)	£1824.15
Medium (11 – 30 cars)	£4885.10
Large (31+ cars)	£6816.15

Miscellaneous

Plate brackets	£14.52
Replacement driver badge	£14.52
Replacement window badge	£14.52
Window pouch	£6.05
Replacement licence	£18.15
Replacement licence (change of circumstances) – per licence	£18.15
Loan of temporary top light	£45.00 per week
English proficiency test	£49.50
Local knowledge test or resit	£42.72
Safeguarding training	£42.72
Safeguarding and local knowledge test	£84.37
Independent safeguarding authority CRB check (from July 2010)	£91.36
Enhanced DBS check fee (not refundable)	£66.00
Plate exemption application	£60.50
Plate clips (4 clips)	£3.03
Application to approve external advertising	£60.50
Advance booking only sticker (each)	£1.82
Change from PHD to HCD administration fee	£48.40
Replacement vehicle plate	£24.20